



Benton – Franklin Workforce Development Council (BFWDC)

Executive Committee Meeting

Tuesday, January 31st, 2023, at 3:15 p.m. Zoom

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

Promoting a prosperous community by providing a progressive workforce system

AGENDA

- I. **Call to Order & Welcome**- Todd Samuel
 - a. Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Wood
 - b. Visitor/Presenter Welcome – Cyndelle Wood
- II. **Approval of Committee Minutes** - Todd Samuel
 - a. Executive Committee – November 29th, 2022 (Needs a vote)
- III. **Policies (Needs a vote)**
 - a. Motion to approve: Policy 2023-01 Stevens Amendment – David Chavey
 - b. Motion to approve: Policy 2023-02 Management of Medical & Disability-Related Information – Cynthia Garcia
- IV. **Increase in EcSA Funding (Needs a vote)**
 - a. Motion to award the EcSA Round 2 Subrecipient Contractor, Career Path Services, an additional \$53,381, bringing the total contract amount to \$293,753, Effective January 1, 2023. – Becky Tuno
- V. **November Finance Reports** - Jan Warren
- VI. **BFWDC CEO Report** - Tiffany Alviso
- VII. **Executive Session** – Todd Samuel
- VIII. **Next Meeting**
 - a. **Board Retreat** – Tuesday, February 23rd, 2023, 8:30 a.m. – 4:30 p.m. Richland Library
 - b. **Executive Committee Meeting** – Tuesday, February 28th, 2023, at 4:00 p.m. on Zoom
 - c. **Board Meeting** – Tuesday, March 28th, 2023, at 4:00 p.m. on Zoom

Attachments

1. 2022.11.29 Executive Committee Minutes
2. Policy 2023-01 Stevens Amendment
3. Policy 2023-02 Management of Medical & Disability-Related Information
4. Memo – Federal EcSA Budget Increase
5. 2022.11 Finance Reports
6. 2022.12 Liaison Report
7. 2021.12 Liaison Report
8. 2022.12 WorkSource Operator Monthly Report
9. 2022.11 TC Futures Special Report
10. 2022.12 TC Futures Report

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.

The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 71