



**BENTON-FRANKLIN WORKFORCE DEVELOPMENT COUNCIL
Youth Committee**

September 15, 2021 at 3:30 p.m.

Location: Microsoft Teams

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

Promoting a prosperous community by providing a progressive workforce system

AGENDA

1. **Call to Order** – Dennis Williamson
2. **Welcome & Roll Call**
3. **Approval of Committee Minutes** – Chair
 - Youth Committee – May 19, 2021 (Needs a vote)
4. **TC Futures Director Position Updates-** Tiffany
5. **BFWDC Updates** – Cynthia
 - PY21 State Monitoring Updates
 - Measurable Skills Gain Policy
 - Data Element Validation Policy
 - WIT Replacement updates
 - Youth Program Highlights
 - Occupations in Demand Committee
6. **TC Futures Report out-** Mark
7. **Liaison Report-** David
8. **Childcare Awareness Presentation-** Suzanne M. Suyama (Guest Speaker)
9. **Other Business**
10. **Next Meetings**
 - Full Quarterly Board Meeting – Tuesday, October 26, 2021, at 4:00 p.m. on Zoom
 - Youth Committee Meeting – Wednesday, November 17, 2021 at 3:30 p.m on Zoom.

11. Adjournment

Attachments

- May 19, 2021, Youth Committee Minutes
- ESD Letter Recognizing Team's Performance

*Benton-Franklin Workforce Development Council contributes to our prosperous community
by elevating the human potential.*



- Program Performance Summaries- July and August
- Measurable Skills Gain Policy
- Data Element Validation Policy
- TC Futures Monthly Reports – July and August
- Liaison Report – July and August

*Benton-Franklin Workforce Development Council contributes to our prosperous community
by elevating the human potential.*

Benton-Franklin Workforce Development Council

Youth Committee Minutes

May 19, 2021
3:30 p.m. – Zoom

Present

Dennis Williamson
Alicia Perches

Excused

Bob Legard
Lynn Ramos-Braswell

Absent

Cinthia Alvarez

Staff/Partners

Tiffany Scott, c
David Chavey-Reynaud, BFWDC
Diana Hamilton, BFWDC
Jamilet Nerell, BFWDC
Jessie Cardwell, BFWDC
Becky Smith, BFWDC
Mark Wheaton, TC Futures
Heather Woodruff, CPS

Ex-Officio

Darryl Banks
Paul Randall

Call to Order

Dennis Williamson called the meeting to order at 3:32 p.m. Members responded as Becky called roll.

Approval of Committee Minutes

Members received copies of the February 17, 2021, Youth Committee Meeting minutes for review.

Paul Randall moved to approve February 17, 2021, Youth Committee Minutes as presented, seconded by Alicia Perches. Motion carried.

PY20 Monitoring Summary – Tiffany

Tiffany presented the printed PY20 Benton-Franklin Workforce Development Council (BFWDC) Sub-Recipient Monitoring Report. This report is a snapshot of the full report that captures what has been done during the program year. The state of Washington monitors the BFWDC each year, and in turn, we are required to monitor our sub-recipient. The BFWDC has the option to site a finding, disallowed cost, or noted practices. Noted practices are when program staff highlights some of the best practices that happened during the year so that they become part of the record. During this detailed monitoring, 14 files were reviewed, and there were no findings or disallowed costs. Congratulations to Career Path Services (CPS) for the outstanding work they have done this year. We want to celebrate the virtual services provided and the continuous improvement made throughout the last year. CPS has been working with the Business Services Team to find opportunities for youth. They have also created a Call to Action Plan showing the current program performance. A lot has been accomplished in a very stressful year.

Dennis shared that he would like to thank Cynthia for the report and her work on this.

WIOA Youth Program Updates – Tiffany

Tiffany shared a letter from the Employment Security Department (ESD) sharing the Remarkable Year's End that the Youth Program had. They had a target of 140 enrollments, and as of December, they had 114. This is with the challenging year of COVID. Thank you to the whole workforce system for their help in making this happen. ESD also called out that the BFWDC is very active with its peers across the state.

Tiffany shared the April 2021 Youth Program Performance Summary that was provided in the packet. The expenditure rate is at 58%, and contractually, it should be at 90%. Typically, these numbers come up over the last quarter. CPS is notorious for doing well in quarter four.

Tiffany asked about Future Fest. Heather shared that Future Fest was the first virtual entry-level job fair. Three workshops were held leading up to the event. There were about 128 registrations and about 70 who actually attended. This is greater than anticipated. There will be a debrief with the Business Services Teams. With the challenges and hiring trends in the entry-level sector, it was a big success. Mark added that there were several on-the-spot interviews and hires. TC Futures provided technology for those that needed it.

TC Futures Update – Mark

Mark shared that numbers continue to trend in the right direction. There continue to be more and more GED graduates. CPS has been providing tutoring opportunities for GED students. A Transitions Presentation (graduation) for GED graduates will be held on June 9.

Mark shared that they brought to the property manager's attention the need to upgrade the HVAC systems to ensure good air purification and filtration. The owners covered the entire cost to add air purification and updated all of the fixtures. The building owners have been a delight to work with and are advocates for the work done at TC Futures. ESD123 is working on a way to honor them for the support of the programs.

Leadership continues to monitor the guidance and phases and prepare for the next steps of serving customers to the best of their ability.

Heather recognized Mark and the Open Doors team for their efforts to make sure students are co-enrolled. The team has worked very collaboratively. The number of co-enrollments recognizes the partnership that is happening to help students move toward employment and training services.

Mark shared that the GED Academy will be offered in Spanish this summer.

TC Futures Transition Presentation -

Mark shared the Transition Presentation (GED Graduation) will be on June 9 from 5:30 to 7:30. Fifty graduates have been invited to a walk-thru presentation. They will receive a certificate and a gift. Individually wrapped cookies will be branded for the event. They would have loved to do a dinner or dessert, but are excited to be able to do something for our graduates. There will be a photo backdrop for pictures with their families. All Youth Committee Members are welcome to stop by. This event will be outside and will allow for social distancing. The graduates will have staggered arrival times.

Liaison Report – David

David presented the April 2021 Liaison Report. This report is produced by the BFWDC each month and tries to capture the activities of all workforce systems and partners. He walked through the data presented in the report. We are working our way back to pre-covid numbers. Unemployment is starting to look better. WSCB will be certified for another three years. We are at about 81% in COVID-19 Job Recovery. He pointed out the LinkedIn Learning Pilot chart. We are hoping to extend and expand this program.

Other Business

Tiffany informed the committee that the recommendation made by this committee to extend Career Path Services as the youth provider went up to the Executive Committee and then the Full Board for approval. Upon receiving the allotments from ESD, staff will then be working on contract numbers. The committee will need to e-vote the dollar amount of the Out of School Youth (OSY) contract.

Dennis shared the website <https://www.constructyourfuture.com/>. He suggested that staff take time to visit the site. It identifies all the construction trade apprenticeships across the nation. Individuals can put in the trade they are interested in and location and pull up information for local apprenticeships. This would be very beneficial to TC Futures participants.

Next Meeting

Youth Committee Meeting – September 15, 2021, 3:30 p.m. at TBD

Adjournment

With no further business, Alicia moved to adjourn, seconded by Dennis. Motion carried. The meeting adjourned at 4:18 p.m.

Respectfully submitted:

Dennis Williamson, Chair

Becky Smith, Office Manager

Subject: Measurable Skills Gains Policy

Policy No: 2021-02

Effective Date: 8/XX/2021

Revised: N/A

Purpose:

The purpose of this policy is to provide guidance on Measurable Skill Gains (MSG) documentation requirements specific to Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Dislocated Worker, Out-of-School Youth programs, and discretionary programs.

Background:

The MSG indicator is the percentage of participants who, during a program year, are in an education or training programs that lead to a recognized postsecondary credential or employment and who are achieving documented academic, technical, occupational, or other forms of progress, towards such a credential or employment.

Operational Procedure

The MSG indicator measures the interim progress of participants who are enrolled in education or training services for a specified reporting period. Therefore, it is not an exit-based measure. Instead, it is intended to capture important progressions through pathways that offer different services based on program purposes and participant needs. It also helps fulfill the vision for a workforce system that serves a diverse set of individuals with a range of services tailored to individual needs and goals.

A. Types of Measurable Skill Gains and Documenting Progress

Depending upon the type of education or training program in which a participant is enrolled, documented progress is defined as one of the following:

1. Documented achievement of at least one Educational Functioning Level (EFL) of a participant receiving instruction below the postsecondary level.

The Subrecipient shall measure EFL gain in one of three ways:

- Compare the participant's initial EFL, as measured by a pre-test, with the participant's EFL, as measured by a post-test. The approved pre-and post-tests must be based on the list of tests the Secretary of Education determines suitable for use in the National Reporting System for Adult Education. The list of approved assessments is published annually in the Federal Register;
- Adult high school programs that lead to a secondary school diploma or its recognized equivalent shall measure and report educational gain through the awarding of credits or Carnegie units; or
- Report an EFL gain for participants who exit a program below the postsecondary level and enroll in postsecondary education and training during the program year. A program below the postsecondary level applies to participants enrolled in a basic education program.

2. Documented attainment of a secondary school diploma or its recognized equivalent.

- The Subrecipient shall document in the Management Information System (MIS) attainment of a secondary school diploma or its recognized equivalent if the participant obtains certification of attaining passing scores on all parts of a State-recognized high school equivalency test, or the participant obtains a diploma or State-recognized equivalent documenting satisfactory completion of secondary studies or an alternate diploma, including a high school or adult secondary school diploma.
- Secondary school diploma refers to a regular high school diploma, as defined in section 8101(43) of the Elementary and Secondary Education Act.

3. Secondary or postsecondary transcript or report card for a sufficient number of credit hours that shows a participant is meeting the State unit's academic standards.

- For secondary education, the subrecipient shall document this gain through receipt of a secondary transcript (Secondary transcript is specific to youth attending high school) or report card for one semester showing that the participant is achieving the State unit's policies for academic standards. For postsecondary education, this gain must demonstrate a sufficient number of credit hours—which is at least 12 hours per semester (or equivalent) or, for part-time students, a total of at least 12 hours over the course of two completed semesters (or equivalent) during 12 months that shows a participant in achieving the State unit's academic standards (or the equivalent for other than credit hour programs). For example, if a postsecondary student completed 6 hours in the spring semester and six more hours in the fall semester and those semesters crossed two program years, they would not count as a skill gain in the first program year, but they would count as a skill gain in the second program year.

4. Satisfactory or better progress report towards established milestones, such as completion of On-the-Job Training (OJT) or completion of one year of an apprenticeship

program or similar milestones from an employer or training provider providing training.

- Documentation for this gain shall vary, as the subrecipient identifies appropriate methodologies based upon the nature of services being provided, but progress reports must document substantive skill development that the participant has achieved. The subrecipient shall document the gain by a satisfactory or better progress report from an employer or training provider. Progress reports shall include training reports on milestones completed as the individual masters the required job skills or steps to complete an OJT or apprenticeship program. Increases in pay resulting from newly acquired skills or increased the performance also can be used to document progress.

NOTE: In the description of this type of MSG, "completion of one year of an apprenticeship" is just one example of a timeframe that shall be established for achieving a satisfactory or better progress report toward a specific milestone, and the "one-year" timeframe should not be construed as a required timeframe or the only way that a participant in an apprenticeship can achieve a Measurable Skill Gain.

5. Successful passage of an exam that is required for a particular occupation or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks, such as knowledge-based exams.

- Documentation for this gain shall include passage of a component exam in a Registered Apprenticeship program, employer-required knowledge-based exam, satisfactory attainment of an element on an industry or occupational competency-based assessment, or other completion test necessary to obtain a credential.

Examples:

- A participant has enrolled in a 4-year registered apprenticeship program: the measurable skill gains indicator tracks the skills the participant gains throughout the reporting period, not just at the end of the 4-year training program.
- Low-skilled adult participants of an adult education program: the MSG indicator provides an opportunity to track and report gains in reading, writing, mathematics, and English proficiency.

B. Participants Included in the Measurable Skills Indicator

- All participants in a Title I Adult or Dislocated Worker-funded training program are included in the MSG indicator (which includes funding a training program for a secondary school program equivalent and all participants in work-based training).
- All Title I Out-of-School Youth program participants who are in one of the following are included in the indicator:
 - The program element occupational skills training;
 - Secondary education during participation;
 - Postsecondary education during participation;
 - Title II-funded adult education during participation;
 - The YouthBuild program during participation;
 - Job Corps during participation

If a participant achieves more than one type of measurable skill gain in a reporting period, the most recent gain is the skill gain type that should be recorded.

C. Participants Excluded from the Measurable Skills Indicator

Participants who exit for any of the reasons listed below are excluded from the MSG indicator.

- The participant exits the program because they have become incarcerated in a correctional institution or have become a resident of an institution or facility providing 24-hour support such as a hospital or treatment center while receiving services as a participant.
- The participant exits the program because of medical treatment and that treatment is

expected to last longer than 90 days and precludes entry into unsubsidized employment or continued participation in the program.

- The participant is deceased.
- The participant exits the program because the participant is a member of the National Guard or other reserve military unit of the armed forces and is called to active duty for at least 90 days.

YOUTH ONLY - The participant is in the foster care system as defined in 45 CFR 1355.20(a) and exits the program because the participant has moved from the local workforce as part of such a program or system.

D. Guidance for Recording/Reporting MSG in the State Management Information System (MIS)

- [Measurable Skills Gain \(MSG\) guidance - Documenting and recording progress](#)
- [MSG - Recording Measurable Skills Gain in ETO](#)
- [MSG - Running the Measurable Skills Gain report](#)

E. Additional Requirements

- Even though only one gain may be counted in the numerator per reporting period (i.e., program year), subrecipient should record ANY skill gain attained throughout the program year.
- Procedures should be in place to ensure staff are documenting participant's skills progressions.
- Subrecipient shall develop procedures suitable for the applicable academic system in use by the secondary or postsecondary institution in which the participant is enrolled including, but not limited to, semesters, trimesters, quarters, and clock hours for the calculation of credit hours (or their equivalent) when documenting progress towards MSG.

F. References

- [Performance Accountability Guidance for Workforce Innovation and Opportunity Act \(WIOA\) Title I, Title II, Title III, and Title IV Core Programs \(doleta.gov\)](#)

Subject: Data Element Validation Policy

Policy No: 2021-01

Effective Date: 8/XX/2021

Revised: N/A

Purpose: This policy provides guidance regarding Data Element Validation (DEV) requirements specific to Wagner-Peyser and Workforce Innovation and Opportunity Act (WIOA) Title I-B Youth, Adult, Dislocated Worker, Trade Adjustment Assistance (TAA), and discretionary programs.

Background:

Data Element Validation is a federally mandated process. The state annually assesses the accuracy of prescribed data elements in randomly sampled participant files against source documents in program files for compliance with federal definitions (refer to [TEGL 07-18](#) and [TEGL 23-19](#)). DEV training, tutorials and frequently asked questions are located on the [DOLETA Data Validation website](#).

Operational Procedure

Data Element Validation (DEV) ensures, to the maximum extent feasible, the accuracy of the data entered by WIOA Title-1B core and non-core programs into the state's Management Information System (MIS). Source documentation for required data elements can be found in the State's [Data Element Validation Policy- Attachment B](#).

- Non-core programs include National Dislocated Worker Grants (DWG) and others outlined in [TEGL 23-19](#). Non-core programs shall fully implement data element validation that aligns with this policy.
1. Data validation requires subrecipients to ascertain the validity, accuracy, and reliability of report and participant record data submitted and recorded in the Management Information System (MIS). Data validation consists of two separate functions:
 - **Report Validation** checks the accuracy of local calculations used to generate performance reports;
 - **Data Element Validation** checks the validity, accuracy, and reliability of the data used by the state to perform the calculations.
 2. DEV is a periodic activity conducted by the Benton-Franklin Workforce Development Council (BFWDC) to identify and resolve any errors compromising Data Validation and DEV. This includes periodic data element reviews to ensure that data entered and its supporting documentation is accurate and reliable:
 - Data reviews identifying and correcting errors to improve performance reporting, as well as ensuring the data accurately reflects the program participants, services, and outcomes;
 - Data reviews to maintain and demonstrate system integrity, assess the accuracy of submitted participant data, and identify and correct problems associated with data entry processes;
 - Review of results of data validation efforts and the effectiveness of the data validation process and revise as needed;
 - Data review for errors, missing data, and other anomalies, including missing documentation;
 - Selected samples of participant data reported are reviewed against source documentation in participant records for compliance with local, state, and federal definitions.
 3. Although DEV may verify the existence of source documentation for some eligibility criteria, the process does not validate participant eligibility. DEV should not be confused with WIOA and Trade Adjustment Assistance (TAA) eligibility verification requirements.
 4. Data element process and requirements:
The state's [Data Element Validation - Attachment A](#) contains details of Washington's DEV process and requirements.

5. Approved data elements:
Data elements identified for DEV review in each program year are found in the monitoring tools checklists posted annually on [ESD's Workforce Professionals Center](#) website.
6. Alignment of DEV and eligibility documentation:
DEV does not validate participant eligibility, it is the policy of the BFWDC to use DEV documentation requirements outlined in [TEGL 23-19](#) as the foundation for WIOA program eligibility documentation for all eligibility components included under DEV requirements. The alignment of these requirements will increase efficiencies and ensure DEV requirements are met (for eligibility components) at the time of participant enrollment. In this way, DEV documentation will fulfill certain eligibility documentation requirements.
7. Allowable source documentation:
[Data Element Validation Policy - Attachment B](#) details the allowable source documentation for data element validation in Washington. For data elements that allow self-attestation, self-attestation form can be found in the [BFWDC Eligibility Policy 2015-01](#). Additional guidance from the state's self-attestation forms can be found in the state's [Data Element Validation Policy - Attachment C](#).

Definitions:

Data Validation – A series of internal controls or quality assurance techniques established to verify the accuracy, validity, and reliability of data.

Data Element Validation (DEV) – The federally mandated process by which the state annually assesses the accuracy of prescribed data elements in randomly sampled participant files against source documents in program files for compliance with federal definitions (refer to [TEGL 07-18](#)).

Self-Attestation – Self-attestation occurs when participants (applicants) state their status for a particular data element, such as pregnant or parenting youth, and then sign and date acknowledgment forms. The key elements for self-attestation are:

- (a) participants (applicants) identifying their status for a data element and;
- (b) signing and dating a form attesting to this self-identification. Self-attestation can also be in the form of a signed and dated WIOA eligibility application that is in paper format or either of two electronic formats (a scanned and uploaded copy of the paper document or an application in the state's case management system with the participants' date-stamped electronic signatures).

Periodic Reviews - An internal review undertaken at regular intervals (i.e., monthly, quarterly, annually).

References:

- [Data Element Validation State Policy](#)

July 2021

PY21 Out of School Youth (OSY) Program Performance Summary (Cumulative)			
Program Expenditures	YTD Spent	YTD Target	Total Contract
As of July 31, 2021	\$50,287.32	\$53,834.00	\$779,699
Enrollments	Actual Outcomes	Monthly to Date Target	Annual Target
Total Enrollments	96	91	230
Exits			
Total Employed Exits	8	5	120
Total Post-Secondary Exits	0	0	4
Total Entered Advanced Training	0	N/A	N/A
Total Registered Apprenticeship Exits	0	N/A	N/A
Placement Rate	100%	85%	85%
Median Wage	\$15.00	\$14.75	\$14.75
Services			
Individual Training Account (ITA)	0	1	30
On-the-Job Training (OJT)	1	0	8
Work Experience (WEX)	0	0	42
Pre-Apprenticeships	0	N/A	N/A
Credentials Earned	3	N/A	N/A
Dropout Recovery Services			
General Equivalency Diploma (29 in Progress)	1	1	30

PY21 Youth Story- Serving Youth and Young Adults in Benton and Franklin Counties

Nathan, 19 years old, came to the OSY program in need of training and employment opportunities. Nathan had multiple barriers to employment as he has a disability and limited work experience. While enrolled in the program, Nathan received information about the local labor market, coaching on self-sufficiency, guidance on careers and training providers, and employment referrals. The OSY program also assisted Nathan with tuition for both Beginner and Intermediate Welding courses at Oxarc. Nathan successfully completed both of these training and then went on to complete Oxarc's Advanced Welding course. In July, Nathan obtained employment at Greenbrier Rail Services as a Welder Mechanic. Nathan is earning \$20 per hour and working 40 hours per week. Full health benefits will be offered after his probationary period is complete. Because of the support of the OSY program, Nathan was able to receive training that has led to self-sufficient employment in an area he is highly interested in.

Total Enrollments and Employed Exits: Program's outcomes are above monthly projections. Quarter 1 was projected low due to the continued implications of COVID-19.

Training Services (ITA's): There are twelve (12) ITA's in progress that will lead to programmatic outcomes in future months.

August 2021

PY21 Out of School Youth (OSY) Program Performance Summary (Cumulative)			
Program Expenditures	YTD Spent	YTD Target	Total Contract
As of July 31, 2021	\$50,287.32	\$53,834.00	\$779,699
Enrollments	Actual Outcomes	Monthly to Date Target	Annual Target
Total Enrollments	112	103	230
Exits			
Total Employed Exits	12	10	120
Total Post-Secondary Exits	0	0	4
Total Entered Advanced Training	0	N/A	N/A
Total Registered Apprenticeship Exits	0	N/A	N/A
Placement Rate	100%	85%	85%
Median Wage	\$14.60	\$14.75	\$14.75
Services			
Individual Training Account (ITA)	2	3	30
On-the-Job Training (OJT)	1	0	8
Work Experience (WEX)	1	4	42
Pre-Apprenticeships	0	N/A	N/A
Credentials Earned	3	N/A	N/A
Dropout Recovery Services			
General Equivalency Diploma (29 in Progress)	1	3	30

Strategies listed below were implemented to increase performance outcomes currently behind the target

Training Services (ITA's): There are eleven (11) ITA's in progress with expected end dates between September- December 2021. Youth Team has been actively creating partnerships to increase ITAs; some of those partnerships/activities include but are not limited to:

- Hosting a Columbia Safety information workshop featuring Nursing Assistant Certification and Healthcare Assistant Courses.
- Hosting a Certified Nursing Assistant Workshop with Columbia Safety, LLC.
- Prepping to host a Pro-Train information workshop in October focusing on IT Specialist, Administrative Assistant, and QuickBooks training.

Work Experience (WEX): There is one (1) work experience in progress.

- Partnership's expectations have been established with the WorkSource Columbia Basin (WSCB) Business Services Team. They are now offering hands-on work search services to youth 2-3 times per week.
- There are several WEX opportunities in the works and will be reported in future months; some of those employers may include: AutoZone, Veterans Warehouse Thrift Store, Girls Scout, and Educational Service District.

General Equivalent Diploma: There are twenty-eight (28) GEDs currently in progress.

- Numbers are projected to increase as there is a strong co-enrollment process with the ESD123 Open Doors program, and school year 2021/2022 has started.

Median Wage: This will increase as ITA's complete and more participants are hired into higher-wage positions.



STATE OF WASHINGTON
EMPLOYMENT SECURITY DEPARTMENT

PO Box 9046 • Olympia WA 98507-9046

June 30th, 2021

RE: Recognizing Your Team's Successes

Dear Tiffany,

It is important to take a moment to recognize your positive performance on the outcomes shown below from your WIOA Title I grants and discretionary contracts. Please thank your entire team for the hard work and dedication they put into finding solutions and support for the communities served by your LWDB.

WDC 11 Quarter Ending March 31, 2021 (September 30, 2020 for employment outcomes)

***Goals set pre-Covid**

Outcome	Target	Actual
WIOA Adult Enrollments	158	159
WIOA DW Employments Including RRIE	4	15
WIOA Youth Enrollments	193	162
NDWGs Disaster Relief Enrollments	0	2

The labor market and workforce system have struggled, and yet it's evident your team worked hard to find solutions. The change in case management resulting in a specialized representative for disaster relief participants and worksite employers is promising! We are looking forward to seeing how this impacts service to all customers in the upcoming quarter(s). If we could offer additional technical service in any area of grant administration, training, policy guidance, or others, please just let us know. Our goal is to support your local success.

We are always looking for successful practices to share with the rest of the workforce development system. If you would like to share any tools or practices with your peers across the state, please send them to ESDGPWorkforceInitiatives@esd.wa.gov. Also, let us know in that message if you would be willing to present during the next quarterly peer-to-peer teleconference. By sharing your successes, you can help the entire state continue to pursue and achieve excellence. Our next peer-to-peer call is scheduled for **September 2021** and we'd love for you to attend.

If you would like more information, please let me know. Congratulations again on your success, and thank you for serving Washington's employers, workers, jobseekers, and youth.

Sincerely,

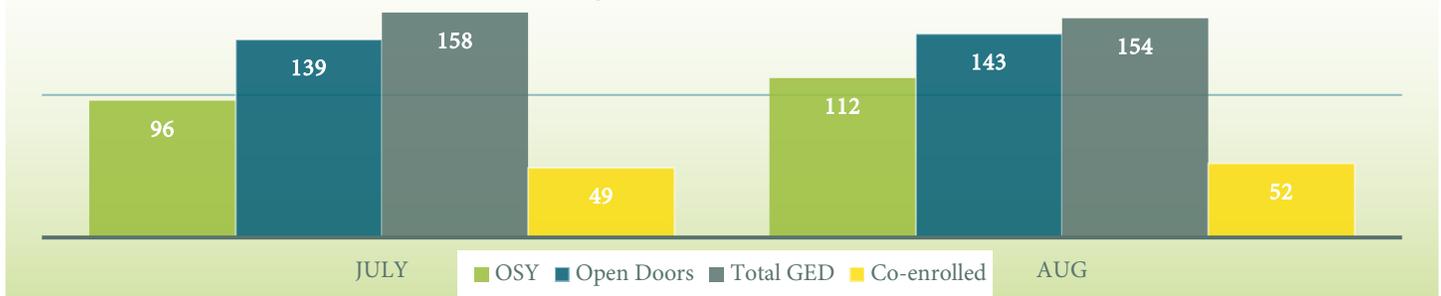
Tim Probst
Grants Director
360-790-4913



Update

August was a month of transition. We welcomed our new Guest Resource Specialist, Matthew Russell, and he has hit the ground running! He has already made great connections with youth and staff. Career Path Services also filled their vacant Employment Practitioner position by hiring Zac Shileika. His first day will be September 1st. TC Futures Director, Mark Wheaton, submitted his letter of resignation. His last day will be September 17th.

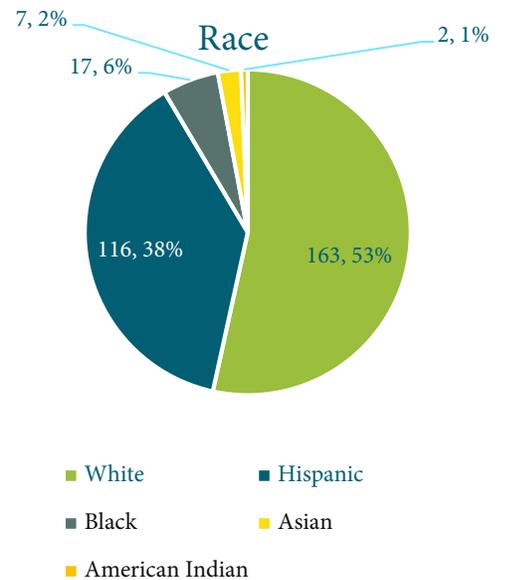
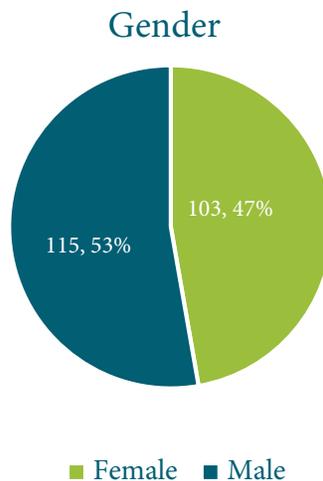
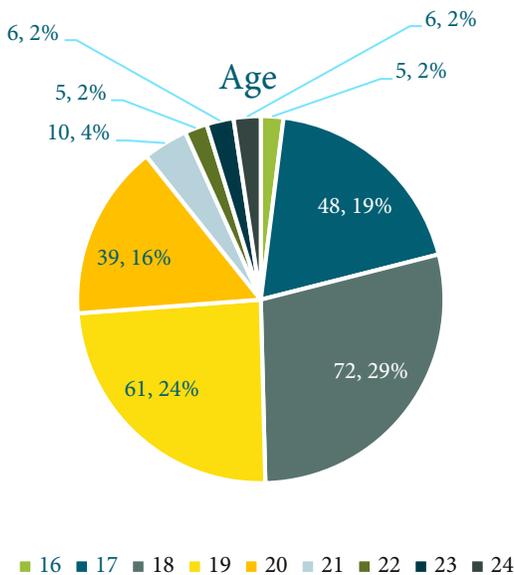
August 2021 Numbers



GED Testing			
Month	Total	Passed	Graduates
July	41	28	6
August	45	31	6
Total	86	59	12

TC Futures Center Traffic	
Month	Total
July	281
August	348
Total	629

Demographics



Follow @tricitiefutures on Facebook and Instagram!



TC Futures is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay Service: 711



Success Story

Kevin is an 18-year-old who came to the program in need of housing, educational, and employment opportunities. He had multiple barriers to employment, as he was homeless, he had just timed out of the teen shelter, and he had limited I-9 documents, little to no work experience, and no GED or High School Diploma. While enrolled in TC futures, Kevin was provided immediate housing resources. He was able to obtain I-9 documents, and get connected with healthcare and nutrition benefits. Kevin was also provided information about the local labor market, coaching on self-sufficiency, guidance on careers and training providers, and employment referrals. Kevin has been able to obtain full-time employment and pass 3 out of 4 GED exams within a short period of time. Because of the support of TC Futures, Kevin was able to receive the services necessary to obtain employment that will lead to self-sufficiency.

Upcoming Events

September 3rd: Hapo Back to School Bash

September 22nd: TC Futures Welcome Back Open House

October 6th: Pro-train workshop

October 7th: GED Completion Presentation



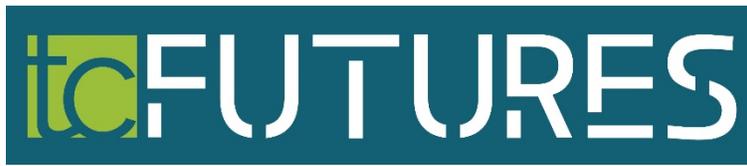
Follow [@triciesfutures](#) on Facebook and Instagram!



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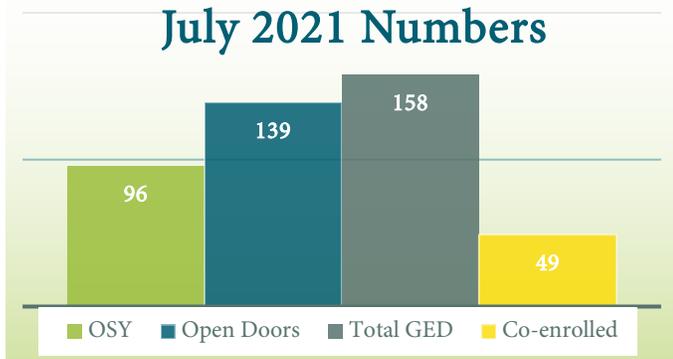
TC FUTURES





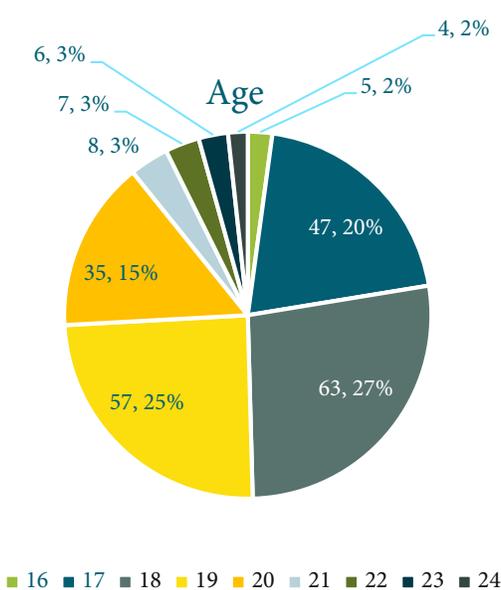
Update

As we begin a new year, you will notice that a few things have changed with the TC Futures Update. We will continue to monitor program numbers, co-enrollment and GED testing. These graphs will grow as the year goes on. We will also add updates to the facility as needed. In this year's report, you will see that we have added a section to monitor traffic at the center. We will also be including demographic information for customers, a success story from one of our customers that is enrolled in multiple programs, as well as a section for upcoming events.

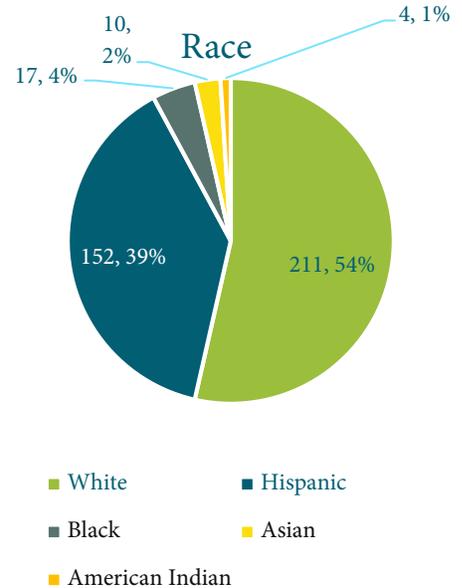
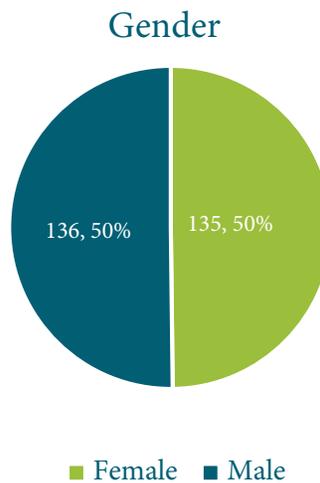


GED Testing			
Month	Total	Passed	Graduates
July	41	28	6

TC Futures Center Traffic	
Month	Total
July	281



Demographics



Follow @tricityfutures on Facebook and Instagram!



TC Futures is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay Service: 711



Success Story

When Lexi came to TC Futures, she was worried about her dyslexia affecting her ability to be successful. With the support of the TC Futures team, Lexi was not only able to obtain her GED with 4 months of enrolling, but she was able to pass all four tests on her first attempt! Though Lexi was working part-time as a caregiver, she aspired to do more. With the help of the OSY team, Lexi was able to enroll in CNA training, and recently received her driver's permit. Lexi plans to finish her training in the next 3 months at which point she will pursue full-time employment as a CNA. We are very proud of Lexi's hard work and determination in overcoming many obstacles. We look forward to helping her continue to pursue her dreams in the near future!

Upcoming Events

August 11th: ESD 123 Migrant Education back to school event.

August 24th: Columbia Safety NAC and HCA training informational workshop

September 3rd: Hapo Back to School Bash



Follow [@tricitysfutures](#) on Facebook and Instagram!



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Vision

The Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential



Mission

Promoting a prosperous community by providing a progressive workforce system

Benton-Franklin Workforce Development Council (BFWDC) is one of the twelve (12) local/regional workforce development areas designated by the Governor of Washington State. The BFWDC coordinates and leverages workforce investments and strategies with stakeholders from education, economic development, labor and community-based organizations to advance the economic health of their respective communities through a skilled and competitive workforce

July 2021 Liaison Report

Program Year July 2021-June 2022



A proud partner of the American Job Center network

Providing Employment and Training Services to Job Seekers and Employers

Total Staff Assisted Job Seekers: 763
 Total Staff Assisted Services to Job Seekers: 1743
 Unique Number of Businesses Served: 126
 Staff Provided Business Services: 207

For More information contact 509-734-5900 or visit WorkSourceWA.com



Creating Pathways to Success for Youth and Young Adults 16-24

TC Futures Total Youth Served (YTD): 186
 Out-of-School Youth (OSY) Program: 96
 Open Doors Program: 139
 Co-enrolled in Both Programs: 49
 Youth Attained General Education Development (GED): 6
 Total OSY Employed and/or Post-Secondary Exits: 8
 Average Wage: \$15
 Placement Rate: 100%

For more information contact 509-537-1710 or visit TCFutures.org

Workforce Innovation and Opportunity Act (WIOA) Title 1 Programs Employed Outcomes

*Youth * Adult * Dislocated Worker * Rapid Response Increase Employment * Disaster Recovery * Employment Recovery*

Total Participants Served (YTD): 319

Total Employed Exits (YTD): 68

Monthly-to-Date Target: 335

Monthly-to-Date Target: 91

Additional BFWDC Programs

Economic Security for All (EcSA)

Participants Served (YTD): 53 Monthly-to-Date Target: 64
 Total Employed Exits: 11 Monthly-to-Date Target: 32

Community Development Block Grant (CDBG)

Participant Placements: 0 Program Target: 12
 Community Members Impacted: 0 Program Target: 40,000

Tri-Cities Year-over-Year Labor Force

	2021		2020		2019		2018	
	June	May	June	May	June	May	June	May
Civilian Labor Force	155,893	148,848	149,193	147,353	151,897	145,993	148,165	141,351
Employment	148,110	141,495	134,067	131,561	144,199	138,902	140,979	134,746
Unemployment	7,783	7,353	15,126	15,792	7,698	7,091	7,186	6,605
Unemployment Rate	5.0%	4.9%	10.1%	10.7%	5.1%	4.9%	4.8%	4.7%

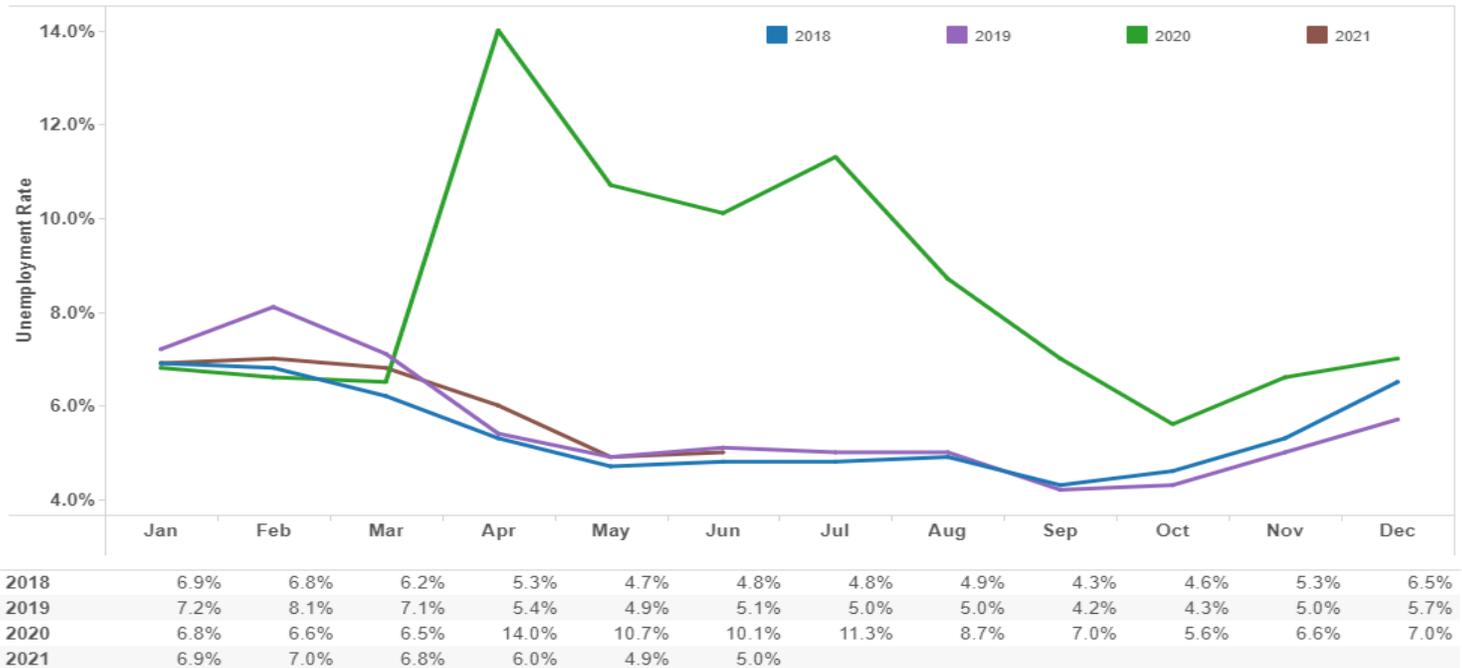
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Benton-Franklin Workforce Development Council (BFWDC)

Benton and Franklin County Business Demands (June)

Employment Security Department Labor Market Information

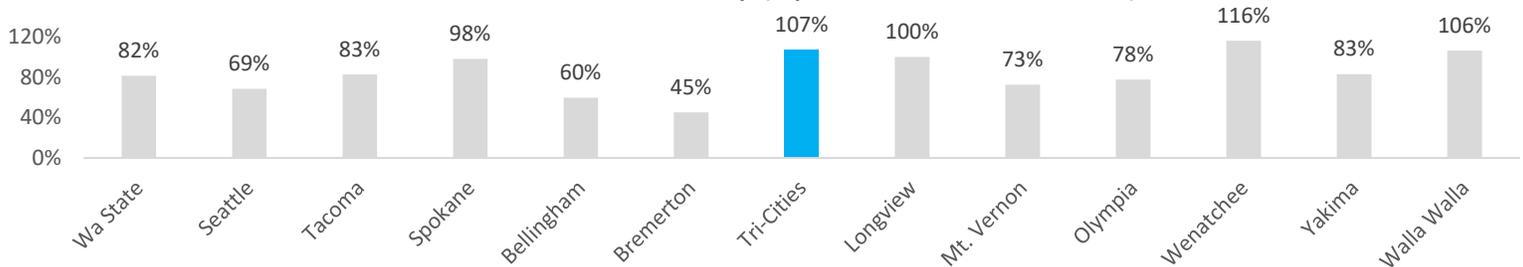
Source: <https://esd.wa.gov/labormarketinfo>



Other News

- The WSCB Business Services Team hosted the Summer Virtual Job Fair on July 29th, 2021. Of the 158 customers who completed registration, 75% (117) attended the event. There were 36 booths, 256 chats, and 12 interviews conducted. 78 customers received an employment referral from WSCB staff.
- The WSCB office reopened for in-person services beginning July 1, 2021. We now offer a hybrid model of services, including both virtual and face to face.
- We had 51 Customer Satisfaction Survey responses (10% response rate), 94% of whom would refer family and friends.

COVID-19 Job Recovery (April 2020 to June 2021)



For up-to-date information please follow BFWDC, WorkSource, and/or TC Futures on Facebook.

Questions about this report?
 Contact David Chavey-Reynaud
 Phone: 509-734-5988
 Email: dchavey@bf-wdc.org

www.bentonfranklinwdc.com
 Contact us at 509-734-5980



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Vision

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August 2021 Liaison Report

Program Year July 2021-June 2022



A proud partner of the [AmericanJobCenter](#) network

Providing Employment and Training Services to Job Seekers and Employers

Total Staff Assisted Job Seekers: 704 (-59)
Total Staff Assisted Services to Job Seekers: 1754 (+11)
Unique Number of Businesses Served: 201 (+75)
Staff Provided Business Services: 347 (+140)

For More information contact 509-734-5900 or visit [WorkSourceWA.com](#)



Creating Pathways to Success for Youth and Young Adults 16-24

TC Futures Total Youth Served (YTD): 203
Out-of-School Youth (OSY) Program: 112
Open Doors Program: 143
Co-enrolled in Both Programs: 52
Youth Attained General Education Development (GED): 12
Total OSY Employed and/or Post-Secondary Exits: 12
Average Wage: \$14.6
Placement Rate: 100%

For more information contact 509-537-1710 or visit [TCFutures.org](#)

Workforce Innovation and Opportunity Act (WIOA) Title 1 Programs Employed Outcomes

*Youth * Adult * Dislocated Worker * Rapid Response Increase Employment * Disaster Recovery * Employment Recovery*

Total Participants Served (YTD): 366

Monthly-to-Date Target: 371

Total Employed Exits (YTD): 86

Monthly-to-Date Target: 107

Additional BFWDC Programs

Economic Security for All (EcSA)

Participants Served (YTD): 57 Monthly-to-Date Target: 72
Total Employed Exits: 12 Monthly-to-Date Target: 45

Community Development Block Grant (CDBG)

Participant Placements: 0 Program Target: 12
Community Members Impacted: 0 Program Target: 40,000

NOTE: Starting July 1st, 2021 WorkSource Columbia Basin will be physically open for appointments only. Priority appointments will be given to those who would otherwise struggle to take advantage of WorkSource Services. Please visit [WorkSourceWa.com](#) or [TCFutures.org](#) for a full menu of services.

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Benton-Franklin Workforce Development Council (BFWDC)

Benton and Franklin County Business Demands (July)

Employment Security Department Labor Market Information

Source: <https://esd.wa.gov/labormarketinfo>

Top Occupations

- Registered Nurses
- Laborers and Freight, Stock, and Movers
- Sales Representatives
- Managers, All Other
- Retail Salespersons
- Heavy and Tractor-Trailer Truck Drivers
- Customer Service Representatives
- Automotive Service Technicians/Mechanics

Top Licenses and Certifications

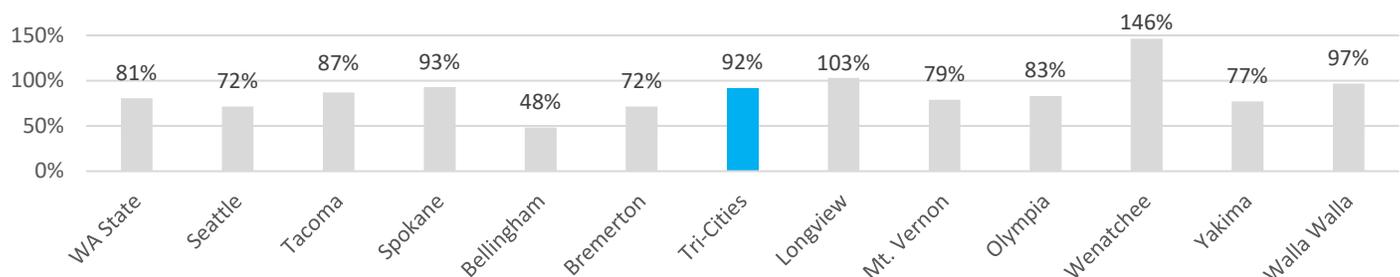
- Driver's License
- Registered Nurse
- Advanced Cardiac Life Support Certification
- Certified Teacher
- CDL Class A
- ServSafe
- First Aid CPR

	Benton	Franklin
Unemployment	4.5%	4.9%
Average Wage (2019)	\$33.91	\$24.7

Other News

- The WSCB Business Services Team hosted the August Virtual Job Fair on August 31st, 2021. Of the 83 customers who completed registration, 75% (62) attended the event. 44 customers received a direct referral for employment from WSCB staff. 30 employers hosted booths and successfully connected with applicants
- WSCB implemented a new appointment tool called QTRAC. The tool allows for management of traffic flow, measure wait times, and more.
- We had 93 Customer Satisfaction Survey responses (13% response rate), 99% of whom would refer family and friends.
- Success / Challenges: EcSA staff continue to benefit from the soft reopening of WorkSource Columbia Basin. EcSA clients who were on the fence about the program now have a chance to meet with staff directly to ensure the legitimacy of the program and its offerings. Unfortunately, enrollment continues to be a challenge as outreach methods continue to be reduced due to the COVID-19 pandemic; outreach in North Franklin County being most affected.

COVID-19 Job Recovery (April 2020 to July 2021)



For up-to-date information please follow BFWDC, WorkSource, and/or TC Futures on Facebook.

Questions about this report?
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IS YOUR FAMILY EXPERIENCING HOMELESSNESS?



**We can help you find
and pay for high-quality
licensed child care.**

**Access child care today by calling our
Family Center at (800) 446-1114**

What can child care offer?

- Trained caregivers
- Support for the whole family
- Individualized care and attention
- A warm, clean, safe environment
- Healthy, nutritious meals
- Playing and learning through fun activities

How do I qualify?

- Live temporarily with family or friends
- Do not have a home
- Live in a shelter, car or park
- Live in transitional housing
- Live in Domestic Violence program housing
- Are income eligible
- Other temporary situations could also qualify you.

How do we help?

- We help you find out if you are eligible for the child care subsidy.
- We help you navigate the state subsidy system and complete your application for Working Connections Child Care.
- We help you find a licensed child care provider that fits the needs of your child and your family.
- We connect you with other services in your community.

Please note: Child Protective Services (CPS) will not take your child away because you are homeless. Homelessness is not child abuse or neglect.

What do I need to do?

Call the CCA of WA Family Center toll free at (800) 446-1114 or email us at: familycenter@childcare.org

Or call DCYF directly to apply at (844) 626-8687 or online at: www.washingtonconnection.org

Our services for homeless families are provided by the Child Care Aware of Washington Family Center, operated by Child Care Resources, and generously supported by the Washington State Department of Children, Youth, and Families.

