



**Benton-Franklin Workforce Development Council (BFWDC)**  
**Quarterly Board Meeting**  
April 26, 2022  
4:00 p.m. – Zoom

**Board - Present**

Commissioner Will McKay  
Commissioner Clint Didier  
Todd Samuel  
Adolfo DeLeon  
Dennis Williamson  
Amanda Jones  
Bob Legard  
Michael Bosse  
Alicia Perches  
David Phongsu  
Jamie Rasmussen  
Lori Mattson  
Lynn Ramos-Braswell  
Jim Smith  
Karl Dye

**Board - Excused**

Michael Lee  
Jennie Weber  
Kate McAteer  
Richard Bogert  
Mary Mills

**Absent**

N/A

**BFWDC Staff**

Tiffany Scott  
Jan Warren  
David Chavey  
Diana Hamilton  
Cynthia Garcia  
Jamilet Nerell  
Jessie Cardwell  
DeAnn Bock  
Isaac Estrada

**Call to Order**

Todd Samuel, Chair, called the meeting to order at 4:02 p.m.

Tiffany Scott presented a land tribute acknowledging the traditional, ancestral territories of the Cayuse, Walla Walla, Umatilla, and Palouse 1<sup>st</sup> Nations.

Tiffany reported excused absences and conducted a roll call of the BFWDC Board Members and BFWDC Staff. Tiffany welcomed guests, who introduced themselves using the Zoom chat feature.

Todd also welcomed all in attendance and thanked them for taking the time to support the mission and vision of the BFWDC.

Todd asked if there was any public comment. There was none.

**Consent Agenda**

Todd Samuel asked members if they wanted any consent agenda items removed for individual consideration. The response was no.

- A. Approval of January 25, 2022, Quarterly Board Meeting Minutes
- B. Approval of Finance Reports for the period ending February 2022
- C. Approval for BFWDC CEO to Authorize the Expansion of TC Futures to include Suite A and Sign Lease Agreement
- D. Approval of WorkSource System Policy (WSP)-01 Rapid Response

- E. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Adult Service Provider Extension to Career Path Services
- F. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Dislocated Worker Service Provider Extension to Career Path Services
- G. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Youth Service Provider Extension to Career Path Services
- H. Approval of EcSA Subrecipient Contract for \$245,372 to Career Path Services, Effective April 1, 2022 – June 30, 2023, Utilizing Sole Source Procurement
- I. Approval of WIOA One-Stop Operator Service Provider Extension to the Benton-Franklin Workforce Consortium (BFWC) Effective July 1, 2022 – June 30, 2023
- J. Approval of COVID-19 Disaster Recovery NDWG Contract Extension through June 30, 2022, to the Benton Franklin Workforce Consortium
- K. Approval of COVID-19 Employment Recovery NDWG Contract Extension through June 30, 2022, to Career Path Services

*Todd Samuel called for a motion to approve the consent agenda as presented. Motion moved by Perches, the second by Bosse, and carried to approval.*

**Chief Executive Officer Presentation**

Tiffany Scott presented a slide deck that covered the progress of the BFWDC. The following was highlighted.

Quarter three progress, including policy revisions and procedure development. Economic Security for All (EcSA) round two authorization, Career Path Services will be the sub-recipient service provider. National Dislocated Worker Grant modifications. Outreach to Historically Disadvantaged Communities (OHDC) "Together We Rise" contract with the Department of Commerce. Alignment of Procurement Schedules. Equal Opportunity Training.

Tiffany discussed the BFWDC philosophy surrounding state monitoring and that the team is ready to go. This year, there will be three components: a week dedicated to pre-work by the monitors in Olympia, A weeklong on-site monitoring beginning May 23, and a week of virtual data validation once the monitoring team leaves our area.

Workforce Innovation and Opportunity Act (WIOA) Reauthorization. The push is for locals to do what they do best. The focus is on braided services. There are differences in senate proposals; however, the common element is more vital resources beyond the 5% increase contained in President Biden's Plan.

Business Services are increasing within our local public workforce system. More employers receive more than staff-assisted service when seeking help.

Key Public System highlights celebrating GED attainments at TC Futures and the One Hanford Job Fair with over 1000 attendees.

There will be a formal debrief and strategic planning session with staff and board members that attended the recent National Association of Workforce Boards (NAWB) Conference in Washington, D.C.

The Washington Workforce Association (WWA) continues to work on a Workforce Innovation Fund to allocate potentially 50 million dollars in state resources.

Program Year (PY22/FY23) planning will be a focus for quarter four. BFWDC staff will be working on grant/contract execution, budget development, Memorandum of Understanding modifications, and infrastructure funding agreements.

**Tri-Cities (TC) Futures Customer Spotlight**

Heather Woodruff shared that Marla McMackin (Career Path Services) and Josh Guajardo (Educational Service District 123) served a customer together, resulting in great success. Andrew Ramos came to TC Futures with no access to self-sufficient wages, no GED, background issues, and parenting challenges. To date, Andrew has completed his GED, received career exploration and guidance, work clothing, boots, tools for training, food and hygiene products to meet basic needs, diapers, wipes, and formula for his baby, and connected to Liuna apprenticeship training. Andrew has recently joined Local 348 as apprentice labor.

**BFWDC Donation Page**

David Chavey pulled up [bentonfranklinwdc.com](http://bentonfranklinwdc.com) and showed the donation button on the right side. The diversification of funding has been a board priority for some time. The webpage is an introductory page that outlines the mission, vision, and values of the BFWDC. The donations are unrestricted. PayPal is the tool used to process donations. Any amount is welcome. This is an excellent tool for those interested in putting resources towards the gaps due to the restraints of current funding sources.

**Attachment Highlights**

Todd Samuel directed attendees to the meeting packet and all the reports. He encouraged members to review as they reflect significant work. Todd mentioned that the liaison report is a good one to take with you in the communitate as it demonstrates the impact the BFWDC is having in the community.

**Member Updates & Business Engagement**

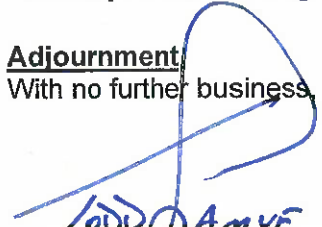
Due to a lack of available time, business engagement did not commence.


**Next Meeting**

Quarterly Board Meeting – Tuesday, July 26, 2022, at 4:00 p.m. via Zoom

**Adjournment**

With no further business, Todd adjourned the meeting at 5:04 p.m.

  
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Todd Samuel, Chair                      7/27/2022  
Date

  
\_\_\_\_\_  
Tiffany Scott, CEO                      8/1/22  
Date

