



**Benton – Franklin Workforce Development Council (BFWDC)
QUARTERLY BOARD OF DIRECTOR'S MEETING**

Tuesday, April 26, 2022, 4:00 p.m.

Zoom

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

Promoting a prosperous community by providing a progressive workforce system

AGENDA

1. Quarterly Board Meeting Call to Order and Welcome – Todd Samuel

- Excused Absences and Roll Call – Tiffany Scott
- Introduction of BFWDC Communications Coordinator – Tiffany Scott
- Public Comment – Todd Samuel

2. Consent Agenda (Needs a Vote)

- A. Approval of January 25, 2022, Quarterly Board Meeting Minutes
- B. Approval of BFWDC Finance Reports for the period ending February 2022
- C. Approval for BFWDC CEO to Authorize the Expansion of TC Futures to include Suite A and Sign Lease Agreement
- D. Approval of WorkSource System Policy (WSP)-01 Rapid Response
- E. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Adult Service Provider Extension to Career Path Services
- F. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Dislocated Worker Service Provider Extension to Career Path Services
- G. Approval of WIOA Title 1 PY22 (July 1, 2022 – June 30, 2023) Youth Service Provider Extension to Career Path Services
- H. Approval of EcSA Subrecipient Contract in the amount of \$245,372 to Career Path Services, Effective April 1, 2022 – June 30, 2023, Utilizing Sole Source Procurement
- I. Approval of WIOA One-Stop Operator Service Provider Extension to the Benton-Franklin Workforce Consortium (BFWC) Effective July 1, 2022 – June 30, 2023
- J. Approval of COVID-19 Disaster Recovery NDWG Contract Extension through June 30, 2022, to the Benton Franklin Workforce Consortium
- K. Approval of COVID-19 Employment Recovery NDWG Contract Extension through June 30, 2022, to Career Path Services

3. Chief Executive Officer Presentation – Tiffany Scott

4. Tri-Cities (TC) Futures Customer Spotlight – Heather Woodruff (introduction)



5. **BFWDC Donation Page** – David Chavey-Reynaud
6. **Board Packet Highlights** – Todd Samuel
7. **Member Updates & Business Engagement** – All Board and Ex-Officio Members
8. **Next Quarterly Board Meeting** – Tuesday, July 26, 2022, at 4:00 p.m. on Zoom
9. **Adjournment**

Attachments:

1. 2022.01.25 Quarterly Board Meeting Minutes
2. 2022.02 BFWDC Finance Reports
3. 2022.02 TC Futures Expansion Memo
4. 2022.04 WorkSource System Policy #01 Rapid Response
5. 2022.04 Adult Service Provider Extension Memo
6. 2022.04 Dislocated Worker Service Provider Extension Memo
7. 2022.04 Youth Provider Extension Memo
8. 2022.04 EcSA Subrecipient Contract Memo
9. 2022.04 One-Stop Operator Service Provider Memo
10. 2022.04 Disaster Recovery NDWG Contract Extension Memo
11. 2022.04 Employment Recovery NDWG Contract Extension Memo
12. 2022.04.26 AEL Board Report (AD DW RR NDWG)
13. 2022.04.26 AEL Board Report (EcSA CDBG OHDC)
14. 2022.04.26 Youth Board Report
15. 2022.03 TC Futures Monthly Report
16. 2022.03.23 Performance Recognition Letter
17. 2022.03 WorkSource Operator Monthly Report
18. 2022.03 Liaison Monthly Report



Benton-Franklin Workforce Development Council (BFWDC)
Quarterly Board Meeting
January 25, 2022
4:00 p.m. – Zoom

Board - Present

Commissioner Will McKay
Commissioner Clint Didier
Todd Samuel
Adolfo DeLeon
Dennis Williamson
Amanda Jones
Bob Legard
Michael Bosse
Alicia Perches
David Phongsa
Jamie Rasmussen
Jennie Weber
Lori Mattson
Kate McAteer
Lynn Ramos-Braswell

Board - Excused

Michael Lee
Carol Martinez
Richard Bogert
Karl Dye
Mary Mills
Jim Smith

Absent

N/A

BFWDC Staff

Tiffany Scott
Jan Warren
David Chavey-Reynaud
Diana Hamilton
Cynthia Garcia
Jamilet Nerell
Jessie Cardwell
DeAnn Bock

Guest Presenters

Crystal Bright
Amy Deist

Ex-Officio – Present

Paul Randal
Cinthia Alvarez

Call to Order

Todd Samuel, Chair, called the meeting to order at 4:01 p.m.

Tiffany Scott presented a land tribute acknowledging the traditional, ancestral territories of the Cayuse, Walla Walla, Umatilla, and Palouse 1st Nations.

Tiffany Scott reported excused absences and conducted a roll call of the BFWDC Board Members and BFWDC Staff. Tiffany Scott welcomed guests, who introduced themselves using the Zoom chat feature.

Todd Samuel also welcomed all in attendance and thanked them for taking the time to support the mission and vision of the BFWDC.

Todd Samuel asked if there was any public comment. There was none.

Consent Agenda

Todd Samuel asked members if they wanted any consent agenda items removed for individual consideration. The response was no.

- Approval of Board Minutes
To approve October 26, 2021, Quarterly Board Meeting Minutes as presented
- Finance Reports
To adopt the BFWDC Finance Reports as submitted for the period ending November 2021
- BFWDC Telecommuting Guidelines and Agreement

- To approve the BFWDC Telecommuting Guidelines and Agreement as presented
- BFWDC PY21 Workforce Innovation and Opportunity Act (WIOA) Sub-Recipient Monitoring Plan and Schedule
 - To approve the BFWDC PY21 WIOA Sub-Recipient Monitoring Plan and Schedule as presented
- BFWDC Staff Schedule Change and Hours of Operation
 - To approve the BFWDC Staff Schedule Change and Hours of Operation as presented
- BFWDC Cost of Living Adjustment (added after agenda initially published)
 - To approve the BFWDC Cost of Living Adjustment as presented

Todd Samuel called for a motion to approve the consent agenda as presented. Motion moved by Bosse, the second by Ramos, and carried to approval.

Chief Executive Officer Presentation

Tiffany Scott presented a slide deck that covered the progress of the BFWDC. The following was highlighted.

- Additional \$106,348 in Dislocated Worker resources allocated to the BFWDC
- Successful Department of Commerce Award of \$500,000 to provide Outreach to Historically Disadvantaged Communities (OHDC)
- Statewide report processes best practice recognition of BFWDC Program Managers
- Formula and Discretionary program performance accomplishments
- WIOA Title III Appraisal
- Community Development Block Grant (CDBG) enrollments
- Contract extensions for National Dislocated Worker Grants (NDWG)
- The official launch of the Diversity Equity and Inclusion committee
- Cost Allocation Plan submittal
- Lessons learned from United Way funding application

In looking ahead, the BFWDC team will be focused on several business items during the next quarter. These include but are not limited to

- New Economic Security for All (EcSA) contract preparation for \$280,489
- EcSA testimony to the state legislature
- Annual monitoring of BFWDC sub-recipients
- OHDC contract execution, named locally “Together WE Rise”
- Hire new BFWDC staff for OHDC
- BFWDC Board retirement replacement
- Workforce Innovation Fund (\$50M) ask to state legislature via Washington Workforce Association (WWA)
- WorkSource Columbia Basin (WSCB) winter partnership meeting

BFWDC Diversification of Funding Plan and Procedure

Tiffany Scott shared the diversification of funding plan and procedure with members. The guidance will help BFWDC staff strategically plan the number of new funding opportunities to pursue annually. In addition, the criteria are outlined so that the grant-writing phase into the onboarding new staff phase is allowable by utilizing the BFWDC corporate entity funding/account. The BFWDC will not go below \$45,000 in reserve funds while engaging in this activity. BFWDC Leadership will report the intentional growth development with the board.

WSCB Business Customer Spotlight

Crystal Bright introduced team member Amy Deist. Amy shared her experiences in working with customer Shannon Robinson. Shannon came to WSCB for help obtaining her CNA as her employer had cut her hours. She had several obstacles, including the loss of the ability to meet her basic needs, the

inability to qualify for services from other providers, and the delay in receiving her certification. Amy talked about how Shannon utilized training, case management, and basic career services to succeed. Shannon is now working full-time, earning \$18 per hour with her employer thanks to her drive and the support of the WIOA Adult program and the WSCB partnership.

BFWDC Video

Tiffany Scott shared an outreach video developed by MadCap that summarizes our community, local workforce system offerings, and the essence of the BFWDC as narrated by staff. It can be found on the BFWDC website home page (center/right).

[Home](#) | [Benton-Franklin Workforce Development Council](#) | [Kennewick \(bentonfranklinwdc.com\)](#)

There was no charge to produce this tool. The video will be published on social media platforms and utilized when applying for future funding so that potential funding sources can get a vibe for what we are about.

Attachment Highlights

Todd Samuel encouraged members to review the contents of their board packet (if they had not already) as it contains valuable programmatic/systematic information and data that assist when interacting with the community as BFWDC ambassadors.

Member Updates & Business Engagement

Lynn Ramos-Braswell provided an update regarding her company. The transit is now offering Sunday service to customers in the Tri-Cities and beyond. She asked that board members and meeting attendees share this development with their networks.

Next Meeting

Quarterly Board Meeting – Tuesday, April 26, 2022, at 4:00 p.m. via Zoom

Adjournment

With no further business, Todd adjourned the meeting at 4:54 p.m.

Todd Samuel, Chair	Date
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Tiffany Scott, CEO	Date
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Benton Franklin Workforce Development Council
Balance Sheet - Unposted Transactions Included In Report
10 - Corporate Entity
As of 2/28/2022

		Current Period Balance
<hr/>		
Asset		
Cash (Checking Acct - CE)	1110	562.77
Corporate Entity MM Account	1111	77,087.27
CE 12 month CD	1112	52,524.97
Total Asset		<u>130,175.01</u>
Liabilities		
Pending transfer	2001	428.89
Accrued Vacation Payable	2500	83,730.24
Due to/from other funds	2990	(12,000.00)
Total Liabilities		<u>72,159.13</u>
Net Assets		58,015.88
Total Liabilities and Net Assets		<u>130,175.01</u>

Benton Franklin Workforce Development Council
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
Corporate Entity
From 7/1/2021 Through 2/28/202
(In whole numbers)

	Current Period Actual	Current Period Budget	Percentage of current period	Annual Budget	Percentage of Total Budget
Revenue					
Interest/Program Income	213	0	0.00%	0	0.00%
Total Revenue	213	0	0.00%	0	0.00%
Expenses					
Non WIOA Expenses	2,712	0	0.00%	0	0.00%
Total Expenses	2,712	0	0.00%	0	0.00%
Net Surplus/ (Deficit)	(2,499)	0	0.00%	0	0.00%

Benton Franklin Workforce Development Council
Balance Sheet - Unposted Transactions Included In Report
20 - WDC Main
As of 2/28/2022

		Current Period Balance
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Asset		
Cash (Bank Acct - WDC)	1120	(4,422.24)
Accounts Receivable	1200	428.89
CDBG Receivable	1201	13,311.19
AR OHDC	1202	151.90
Receivable (Grants)	1300	<u>315,268.98</u>
Total Asset		<u>324,738.72</u>
Liabilities		
Accounts Payable (AP System)	2000	303,686.82
Due to/from other funds	2990	<u>12,000.00</u>
Total Liabilities		<u>315,686.82</u>
Net Assets		9,051.90
Total Liabilities and Net Assets		<u>324,738.72</u>

Benton Franklin Workforce Development Council
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
20 - WDC Main
From 7/1/2021 - 2/28/2022
(In Whole Numbers)
Excel spreadsheet with Budget

	Current Period Actual	Current Period Budget	Percentage of current period	Annual Budget	Percentage of Total Budget
Revenue					
Grant/Contract Revenue	2,831,867	3,102,976	91.26%	4,595,768	61.62%
Interest	8	0	0.00%	0	0.00%
Misc/Other Revenue	22,139	47,000	47.10%	101,161	21.88%
Total Revenue	2,854,015	3,149,976	90.60%	4,696,929	60.76%
Expenses					
Sub-Recipient Reimbursements	2,089,030	2,326,978	89.77%	3,485,368	59.94%
Rent and Facilities	40,937	54,598	74.98%	72,280	56.64%
Salaries and Wages	453,730	447,487	101.40%	674,615	67.26%
Payroll Taxes and Benefits	130,889	144,068	90.85%	220,007	59.49%
Non-WIOA reimbursment	(2,712)	0	0.00%	0	0.00%
Professional Services and Contracts	45,319	42,690	106.16%	52,010	87.14%
TC Futures	43,921	47,000	93.45%	70,000	62.74%
Travel and Training	10,223	29,870	34.22%	50,115	20.40%
Supplies, Furniture and Equipment	3,433	9,800	35.03%	13,900	24.70%
Equipment and Software - Lease and Maintenance	13,317	18,965	70.22%	26,075	51.07%
Communications (Telephone, Postage and Internet)	3,051	5,020	60.78%	7,544	40.44%
Insurance	7,606	7,606	100.00%	7,606	100.00%
Dues, Fees and Subscriptions	15,271	15,894	96.08%	17,409	87.72%
Total Expenses	2,854,015	3,149,976	90.60%	4,696,929	60.76%
Net Surplus/ (Deficit)	0.00	0.00	0.00%	0.00	0.00%

Benton Franklin Workforce Development Council
Balance Sheet - Unposted Transactions Included In Report
30 - WSCB Partnership
As of 2/28/2022

		Current Period Balance
Asset		
Cash (Bank Acct - WSCB)	1130	55,375.87
Accounts Receivable	1200	<u>18.53</u>
Total Asset		<u>55,394.40</u>
Liabilities		
Accounts Payable (AP System)	2000	2,430.39
IFA Credit Adjustment	2650	<u>464.65</u>
Total Liabilities		<u>2,895.04</u>
Net Assets		52,499.36
Total Liabilities and Net Assets		<u>55,394.40</u>

Benton Franklin Workforce Development Council
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
30 - WSCB Partnership From 7/1/2021-2/28/2022

(In Whole Numbers)

	Current Period Actual	Current Period Budget	Percentage of current period	Annual Budget	Percentage of Total Budget
Revenue					
Partner Revenue	146,931	146,942	99.99%	220,413	66.66%
IFA Adjustments	(20,952)	0	0.00%	0	0.00%
Sub-Lease Revenue	104,333	104,333	100.00%	156,500	66.67%
Employee Recognition Non-Operating Income	392	0	0.00%	0	0.00%
Total Revenue	230,704	251,275	91.81%	376,913	66.66%
Expenses					
Rent and Facilities	225,834	225,176	100.29%	338,018	66.81%
Supplies, Furniture and Equipment	7,153	10,975	65.18%	15,375	46.52%
Employee Recognition	462	0	0.00%	0	0.00%
Equipment and Software - Rental and Maintenance	0	1,200	0.00%	1,200	0.00%
Managed Print	46	4,480	1.03%	6,720	0.68%
Business/Community	132	3,400	3.88%	5,000	2.64%
Dues, Fees and Subscriptions	1,808	6,900	26.20%	10,600	17.06%
Total Expenses	235,435	252,131	93.38%	376,913	62.34%
Net Surplus/ (Deficit)	(4,731)	(856)	0.00%	0	0.00%

MEMORANDUM

DATE: February 22, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC)
Executive Board Committee

FROM: Tiffany Scott, CEO

SUBJECT: Expansion of TC Futures Facility- Signature of Lease Agreement

Since July 2019, TC Futures has grown in terms of customers and staff. To date, TC Futures houses 12 Out of School Youth (OSY) and Open Doors staff. On average, TC Futures serves 300 customers per month. Due to the rapid growth and increased need for services to youth and young adults in our community, TC Futures has explored the square-foot expansion of the facility; the additional real estate space will be used for:

- Current and future staff to have one-on-one appointments in a private environment;
- Workshops;
- Management and operations meetings;
- Additional GED testing, among many other needs.

The TC Futures Director and BFWDC staff worked with Real Estate Firm, Everstar, and found that Suite A of the TC Futures Building is available (see attached Floor Plan).

The TC Futures Director has worked diligently with ESD123 to support this expansion. Although the BFWDC will not be contributing financially, it is required that the BFWDC CEO signs the rental agreement before it is presented to the ESD123 Board of Directors on February 24, 2022.

BFWDC staff are recommending to the Youth Committee to approve the Expansion of TC Futures and the signature of the Lease Agreement to coordinate with our existing lease with an expiration date of April 2025. This will allow TC Futures to increase service delivery and partnerships.



MEMORANDUM

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Jessie Cardwell, Programs Coordinator

SUBJECT: WorkSource System Policy (WSP)-01 Rapid Response Policy

The Workforce Innovation and Opportunity Act (WIOA) requires the implementation of rapid response activities to assist employers and impacted workers as quickly as possible following the announcement of a permanent closure, layoff, or natural or other disaster resulting in a mass job dislocation

The intent of this WorkSource Rapid Response policy is to inform the One-stop System of the rapid response team's roles and responsibilities when providing rapid response services to employers and impacted workers. It also outlines the duties of the BFWDC's designated local Rapid Response Coordinator to establish, maintain and direct the local Rapid Response Team to provide resources and services to assist laid-off workers.

Thank you.



M E M O R A N D U M

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Diana Hamilton, Workforce Programs Manager

SUBJECT: Motion to Approve WIOA Title I PY22 Adult Service Provider Extension

Background: Career Path Services (CPS) was awarded a Service Provider Extension for the PY21 Workforce Innovation and Opportunity Act (WIOA) Adult contract to assist adults with workforce preparation, career services, job placement assistance, training services to increase occupational skill attainment, and obtain industry-recognized credentials to help secure jobs that provide self-sufficient wages.

BFWDC staff is recommending a Service Provider Extension for the PY22 WIOA Adult program to Career Path Services, beginning July 1, 2022, through June 30, 2023, based on the following accomplishments:

1. CPS has continued to develop new strategies throughout the program year to provide alternative ways for customers to access services and engage with program participants to assist them in attaining their goals. Their efforts to assist participants and improve services were highlighted in the Program Performance Summaries reviewed by the committee each month.
2. The BFWDC received letters from the Employment Security Department (ESD) recognizing CPS for their positive performance outcomes in the Adult program through December 2021.
3. The State Monitors reviewed Adult program files during their PY20 Annual Monitoring visit and determined there were no disallowed costs or findings. This shows the quality work that CPS has accomplished when providing case management services to program participants and working with employers to meet their hiring needs.

BFWDC staff recommended extending Career Path Services as the PY22 Adult Service Provider to the Adult/Employer Linkage Committee on March 17th and the Executive Committee on March 29th. Both committees approved this motion, and we are now seeking approval from the Full Board. Thank you!



MEMORANDUM

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Diana Hamilton, Workforce Programs Manager

SUBJECT: Motion to Approve WIOA Title I PY22 Dislocated Worker Service Provider Extension

Background: Career Path Services (CPS) was awarded a Service Provider Extension for the PY21 Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker contract to assist workers impacted by plant closures, workforce reductions, and natural disasters that lead to job loss. They provided dislocated workers with the tools and supports needed to obtain credentials and occupational skills, leading to jobs in high-growth industries and high-demand occupations. These efforts enhance the quality, productivity, and competitiveness of the Benton-Franklin workforce while meeting the needs of employers.

BFWDC staff recommends extending Career Path Services as the PY22 WIOA Dislocated Worker Service Provider, beginning July 1, 2022, through June 30, 2023, based on the following accomplishments:

1. CPS has continued to develop new strategies throughout the program year to provide alternative ways for customers to access services and engage with program participants to assist them in attaining their goals. Their efforts to assist participants and improve services have been highlighted in the Program Performance Summaries reviewed by the committee each month.
2. The BFWDC received letters from the Employment Security Department (ESD) recognizing CPS for their positive performance outcomes in the Dislocated Worker program through December 2021.
3. The State Monitors reviewed Dislocated Worker program files during their PY20 Annual Monitoring visit and determined there were no disallowed costs or findings. This shows the quality work that CPS has accomplished when providing case management services to program participants and working with employers to meet their hiring needs.

BFWDC staff recommended extending Career Path Services as the PY22 Dislocated Worker Service Provider to the Adult/Employer Linkage Committee on March 17th, and the Executive Committee on March 29th. Both committees approved this motion, and we are now seeking approval from the Full Board. Thank you!



M E M O R A N D U M

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Cynthia Garcia, Youth Programs Manager/EO Officer

SUBJECT: PY22 Youth Service Provider Extension

Background: Career Path Services (CPS) was awarded the PY21 WIOA Out-of-School Youth (OSY) contract to assist youth and young adults ages 16-24 to gain credentials, participate in paid career-related experiences, develop soft skills, experience job readiness training, explore career pathway opportunities, and become employed.

BFWDC staff is recommending a Service Provider Extension for the PY22 WIOA Youth contract to Career Path Services, beginning July 1, 2022, through June 30, 2023, based on the following accomplishments:

1. The BFWDC received letters from the Employment Security Department (ESD) recognizing CPS for their positive performance outcomes in the Youth program through December 2021.
2. ESD has recognized CPS Youth Programs for the number of GED completions during PY21.
3. CPS has continued to develop new strategies throughout the program year to provide alternative ways for customers to access services and engage with program participants to assist them in attaining their goals. Their efforts to assist participants and improve services were highlighted in the Program Performance Summaries reviewed by the Youth Committee.
4. The State Monitors reviewed the Youth program files during their PY20 Annual monitoring visit and determined no disallowed costs or findings. This shows the quality work that CPS has accomplished when providing individualized intensive services to program participants.

BFWDC staff recommended extending Career Path Services as the PY22 Youth Service Provider to the Youth Committee on March 21, 2022, and the Executive Committee on March 29, 2022. Both committees approved this motion, and we are now seeking approval from the Full Board. Thank you!

MEMORANDUM

DATE: April 26, 2022
TO: Benton - Franklin Workforce Development Council (BFWDC)
FROM: Jamilet Nerell, Community Programs Manager
SUBJECT: **PY21& PY22 (April 1, 2022 to June 30, 2023)**
Economic Security for All (EcSA); Round 2 Funding

The Employment Security Department (ESD) was recently funded to support the continuation of the EcSA Initiative to serve families living in poverty. The BFWDC has been awarded a total amount of \$280,489.00 to continue serving all Franklin County communities supporting the EcSA- Franklin County (previously known as EcSA-Connell) – Yes We Can/Si Se Puede Program.

The BFWDC staff would like to recommend the award continuation of EcSA funding to subrecipient Career Path Services (CPS) to provide direct service delivery for the timeline of April 1, 2022, to June 30, 2023, in the amount of \$245,372.

The recommendation is based on the following (in no order of significance):

- 1) CPS has demonstrated knowledge of serving rural communities and established strategic and meaningful relationships with community leaders to increase awareness of EcSA services;
- 2) CPS program outcomes demonstrate the impact all EcSA participants served to date;
- 3) In June 25, 2019, the BFWDC Executive Board approved the motion to Sole Source the EcSA Contract to Career Path Services (CPS) as recommended by the Adult/Employer Linkage committee following guidance from the BFWDC's Procurement and Selection of One-Stop Operators and Service Providers Policy No: 2015-34.

BFWDC staff made a recommendation to extend the Adult Service Provider Contract to Career Path Services to the Adult/Employer Linkage Committee on March 17, 2022 and the Executive Committee on March 29, 2022. This motion was approved by both committees, and we are now seeking approval from the Full Board.



MEMORANDUM

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: David Chavey-Reynaud, Chief Operations Officer

SUBJECT: PY22 One-Stop Operator Service Provider Extension

Background: The Benton-Franklin Workforce Consortium (BFWC) was awarded the PY21 One-Stop Operator (OSO) Contract to:

- Build a network of collaborative partners through WorkSource Columbia Basin (WSCB) with developed strategies to support each partner;
- Coordinate and promote the One-Stop integrated service delivery system; and
- Provide a learning environment and culture for staff to build and utilize new skills for effective and efficient customer service while meeting the vision and strategy of WIOA and the BFWDC local plan goals.

BFWDC staff is recommending a Service Provider Extension for the PY22 WIOA OSO Contract to the BFWC beginning July 1, 2022, through June 30, 2023, based on the following accomplishments:

1. The BFWC has maintained a comprehensive Return to Office Plan prioritizing the safety of customers and staff and providing clear guidance as the Washington State Roadmap to Recovery has evolved. When the pandemic first hit, WorkSource staff pivoted very quickly to ensure services would still be accessible remotely. Since July 2021 the center has been open by appointment only, allowing customers to access services virtually or in person.
2. The BFWC continues to evolve their approach to outreach, as evidenced by the development and implementation of the content calendar and social media engagement.
3. The BFWC has demonstrated a dedication to continuous development by actions such as annual revisions to a OSO RACI grid and scheduling an in depth SWOT analysis with the BFWDC to cover the role of the OSO.

BFWDC staff recommended extending the BFWC as the PY22 OSO Service Provider to the Adult/Employer Linkage Committee via email on March 22nd and the Executive Committee on March 29th. Both committees approved this motion, and we are now seeking approval from the Full Board.

Thank you!



M E M O R A N D U M

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Diana Hamilton, Workforce Programs Manager

SUBJECT: Motion to approve COVID-19 Disaster Recovery National Dislocated Worker Grant (NDWG) Contract Extension

The Employment Security Department offered all local areas that did not apply for a no-cost extension the option to extend the current contract end date for the COVID-19 Disaster Recovery NDWG to June 30, 2022. Upon an extensive review of the remaining budget, performance deliverables, and community needs, BFWDC staff are asking for your approval to extend this contract. This extension will allow subrecipient staff additional time to assist participants in need of training and wrap-around supports and fully expend these funds.

BFWDC staff recommends extending the contract end date through June 30, 2022, for the COVID-19 Disaster Recovery NDWG contract to the Benton-Franklin Workforce Consortium (BFWC). The Adult/Employer Linkage Committee approved this motion on April 21, 2022, and we are now seeking approval from the Full Board. Thank you!



M E M O R A N D U M

DATE: April 26, 2022

TO: Benton - Franklin Workforce Development Council (BFWDC) Full Board

FROM: Diana Hamilton, Workforce Programs Manager

SUBJECT: Motion to approve COVID-19 Employment Recovery National Dislocated Worker Grant (NDWG) Contract Extension

The Employment Security Department offered all local areas that did not apply for a no-cost extension the option to extend the current contract end date for the COVID-19 Employment Recovery NDWG to June 30, 2022. Upon an extensive review of the remaining budget, performance deliverables, and community needs, BFWDC staff are asking for your approval to extend this contract. This extension will allow subrecipient staff additional time to assist participants in need of training and wrap-around supports and fully expend these funds.

BFWDC staff recommends extending the contract end date through June 30, 2022, for the COVID-19 Employment Recovery NDWG contract to Career Path Services. The Adult/Employer Linkage Committee approved this motion on April 21, 2022, and we are now seeking approval from the Full Board. Thank you!

Benton-Franklin Workforce Development Council (BFWDC) Highlights

- The State had \$1,478,170 million in unspent obligated rapid response funds that were over a year old. The Employment Security Department (ESD) awarded the BFWDC an additional \$106,348 to our dislocated worker allocations to be spent by June 30, 2022.
- BFWDC staff shared the WorkSource System Rapid Response Policy to guide the One-stop System on the rapid response team's roles and responsibilities when providing rapid response services to employers and impacted workers.
- BFWDC staff presented their procurement alignment strategy to committee members to get the WIOA Adult and Dislocated Worker programs back on the same procurement schedule by releasing a Request for Proposal (RFP) in February of 2023. Administratively, this approach streamlines our lean resources and effectively uses the board's time since board members are needed to participate on the RFP Review Committee.
- The Adult & Employer Linkage and Executive Committee members approved the WIOA Adult and Dislocated Worker Service Provider extensions to Career Path Services, beginning July 1, 2022, to June 30, 2023.
- ESD approved a contract extension for both the Employment Recovery and Disaster Recovery NDWG contracts from March 31, 2022, to May 31, 2022, to allow additional time to provide services to customers and expend all funds.
- BFWDC staff started our local annual programmatic monitoring review of the Adult, Dislocated Worker, PY19 Rapid Response, and National Disaster programs. Once the BFWDC PY21 Annual Monitoring Report and the State Monitoring Visit (week of May 23rd) are complete, BFWDC staff will share the final monitoring results with board members in the PY21 BFWDC Subrecipient/State Annual Monitoring Summary Report.
- The BFWDC received a letter from the Employment Security Department recognizing the positive enrollment and unsubsidized employment performance outcomes attained in the WIOA Adult, Disaster, and Employment Recovery programs during the 2nd quarter ending December 31, 2021. They were impressed with the hard work and dedication in finding solutions to support our community.

WIOA Program Participant Success Story

Brenda (49) entered the Dislocated Worker program in March of 2019 after being laid off from her Event Planner position at Talking Rain. She has a bachelor's degree but required additional training to obtain a job in her goal occupation of Project Manager. She faced financial barriers such as paying her utilities as she was on a limited income and lacked training in her goal occupation. Brenda's employment specialist assessed her needs, recommended job readiness workshops, and provided career guidance and support services assistance. The Dislocated Worker program paid for her tuition and textbooks to attend Project Management training at Columbia Basin College. Brenda completed training, obtained her certification, and began following up on employment referrals provided by her employment specialist. On November 15, 2021, Brenda accepted full-time employment as an Account Manager for Sparks Marketing, LLC. She earns \$87,000.00 a year and has access to full benefits, including 401K match, medical, dental, and supplemental insurance after 30 days of employment.

PY21 3rd QUARTER WIOA PROGRAM PARTICIPANT CUMULATIVE SUMMARY

<u>Dislocated Worker Program</u>			<u>Adult Program</u>		
	<u>Actual</u>	<u>Goal</u>		<u>Actual</u>	<u>Goal</u>
Dislocated Workers Served	119	170	Adults Served	171	151
Employed Exits	50	90	Employed Exits	53	62
On-the-Job Trainings (OJT)	0	3	Work Experiences (WEX)	2	3
Individual Training Accounts (ITA)	35	32	On-the-Job Trainings (OJT)	0	1
Entrepreneurial Training	0	0	Individual Training Accounts (ITA)	20	30
Median Wage	\$22.00	\$19.00	Entrepreneurial Training	0	0
			Median Wage	\$17.47	\$15.00

Benton-Franklin Workforce Development Council (BFWDC) Highlights

- The Economic Security for All (EcSA) program has executed the EcSA Round 2 to contract with Employment Security Department (ESD) to continue serving families in poverty from April 1st, 2022, to June 30th, 2023. With this new funding, the local EcSA area of service will include Benton and Franklin counties and their sub-rural regions and communities with high poverty levels.
- The Adult & Employer Linkage and Executive Committee members approved the EcSA Round 2 local Contract to Service Provider Career Path Services, beginning April 1st, 2022, to June 30th, 2023.
- In preparation for the State Annual Monitoring conducted by ESD, the BFWDC started the local annual programmatic monitoring review of the EcSA program. The local PY21 Annual Monitoring Report is scheduled to be completed in May 2022. Once the PY21 State Monitoring Compliance review is complete, the PY21 local and state monitoring results will be presented to board members in the PY21 Subrecipient/State Annual Monitoring Summary Report.
- In February, the BFWDC attended the State's EcSA monitoring tool review session to provide feedback on the tool utilized in this year's monitoring.
- The Community Development Block Grant (CDBG), which the Washington Department of Commerce funds, has developed a monitoring tool available to the WDCs; the monitoring schedule is pending from the funding source. In preparation for state monitoring, the BFWDC has created internal processes to collect information from the subrecipient and will develop a monitoring schedule before the state's monitoring visit.
- The CDBG program currently provides staffing resources to Second Harvest and Pasco Community Services to help with food distribution operations to support emergency food program services and processes in response to COVID-19 and its impact on food security.
- In March, the Outreach to Historically Disadvantaged Communities (OHDC)- Together We Rise executed the contract with the Washington Department of Commerce, the funding source.
- The Together We Rise project will hire a Communications Coordinator to work on outreach research, planning, and implementation to connect individuals to the workforce Employment and Training system.

CDBG Hunger Relief Staffing & Services Spotlight

The Hunger Relief Staffing & Services project addresses elevated food insecurity facing the Low-and-Moderate-Income (LMI) level populations and volunteers human resources to mitigate staffing shortages affecting the operational capacity of emergency food programs. Across the state, CDBG resources have helped fund staffing and service placements, such as providing wages/stipends, applicable benefits, necessary training in food banks, meal delivery services, and nutrition programs. In December 2021, the local CDBG team gained approval to assist two local food programs, Second Harvest and Pasco Community Services. Through those efforts, five placements started in January 2022, with an additional placement beginning in February. This additional placement required a bilingual (English/Spanish) staff to be assigned to serve the monolingual Spanish-speaking community members at Pasco Community Services. The positive impact of having someone who can communicate with the monolingual Spanish-speaking population from Franklin County is something Pasco Community Services had not been able to secure through other grants or volunteers after the National Guard left. To date, the Pasco Community Services site has received funding to assist with the wages of three staff and provided 11,376 food services to LMI individuals.

PY21 3rd QUARTER PROGRAM PARTICIPANT CUMULATIVE SUMMARY

<u>EcSA Program</u>			<u>CDBG Program</u>		
	<u>Actual</u>	<u>Goal</u>		<u>Actual</u>	<u>Goal</u>
Total Served	87	138	Total Served	6	12
Employed Exits	12	95	LMI -Community Members Impacted	18,263	40,000
Placed in Training	31	30			

Benton-Franklin Workforce Development Council (BFWDC) Highlights

- The BFWDC staff presented their procurement alignment strategy to committee members to get the Workforce Innovation and Opportunity Act (WIOA) Youth program back on the same procurement schedule by releasing a Request for Proposal (RFP) in February 2023. Administratively, this approach streamlines our lean resources and effectively uses the board's time.
- The Youth and Executive Committee members approved the WIOA Out-of-School Youth Service Provider extension to Career Path Services (CPS), beginning July 1, 2022, to June 30, 2023.
- The Youth and Executive Committee approved the Expansion of TC Futures to Suite A and the signature of the Lease Agreement to coordinate with the existing lease with an expiration date of April 2025.
- The BFWDC staff started the local Youth program's annual monitoring review. The State Monitoring in-person visit will be during the week of May 23. Final monitoring results will be shared with board members in the PY21 BFWDC Subrecipient/State Annual Monitoring Summary Report.
- The BFWDC received a letter from the Employment Security (ESD) recognizing the positive enrollment, unsubsidized employment performance, and GED outcomes attained in the WIOA Youth program during the 2nd quarter ending December 31, 2021. They were impressed with the hard work and dedication in finding solutions to support our community.
- Youth Committee Ex-Officio Member, Darryl Banks, retired on March 31, 2021. Darryl Banks served on the Youth Committee for over ten years. The BFWDC thanks Darryl Banks for his dedication and support in helping us improve the lives of youth in our community.
- The BFWDC welcomes David Wheeler as our newest Ex-Officio Board Member of the Youth Committee. David runs the Juvenile Justice Center Intervention Services Unit and oversees their Education and Employment Training program.

TC Futures Highlights

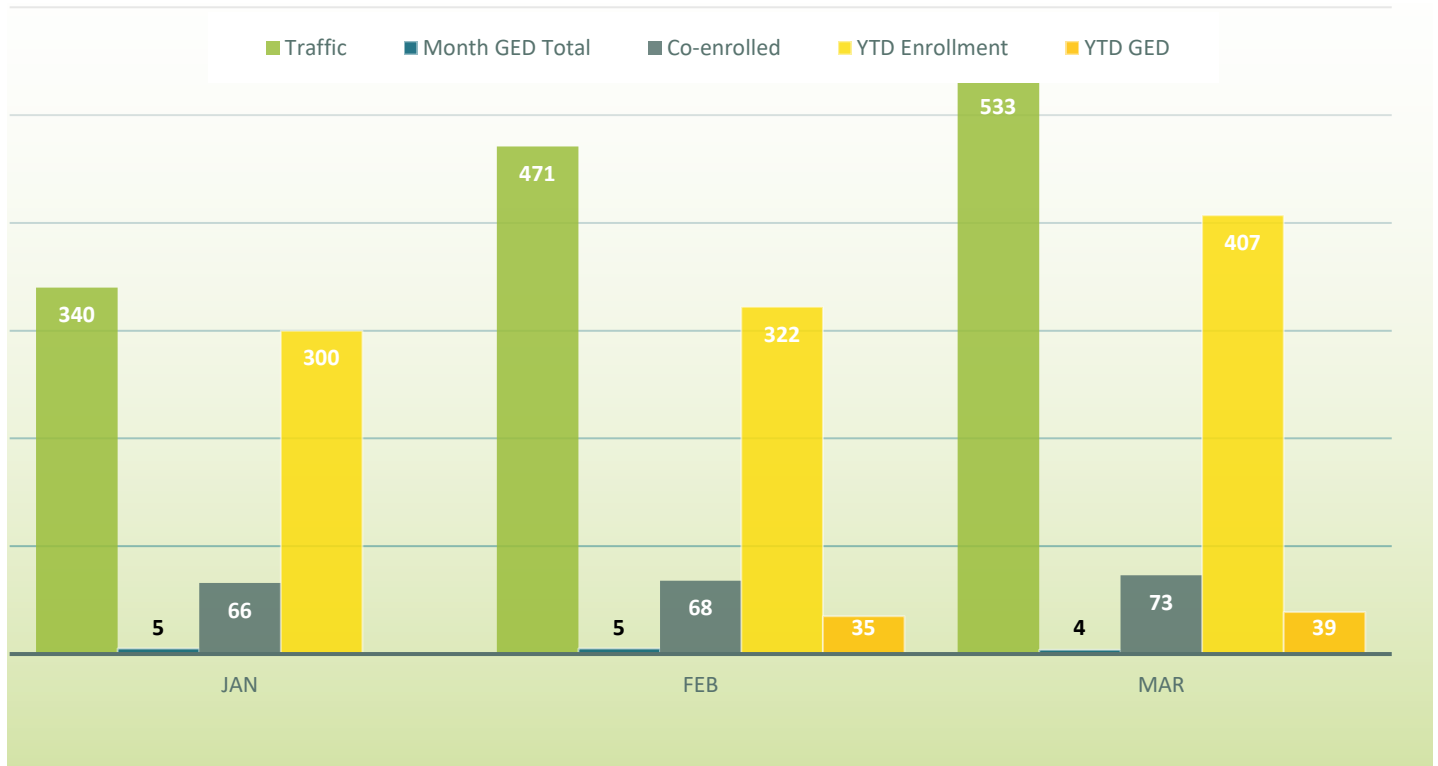
- Due to the rapid growth and increased need for services to youth and young adults in our community, TC Futures has explored the square-foot expansion of the facility. TC Futures Director worked diligently with ESD123 to expand TC Futures to Suite A. This expansion will allow TC Futures service delivery and partnerships.
- TC Futures Mission statement has been updated to: ***"Transforming the futures of youth and young adults through inclusive access to equitable and holistic services."***
- ESD123 obtained unrestricted funds for housing assistance. These funds allow TC Future customers to get assistance for emergency housing and eviction prevention. TC Futures welcomes Augie Gonzalez to assist customers with housing assistance.
- TC Futures facilitated the first in-person "TC Futures 101" orientation.
- TC Futures hosted a GED graduation. Eleven (11) youth and young adults celebrated their GED accomplishments. Eighty-one people attended this event!

PY21 3rd QUARTER OSY PROGRAM PARTICIPANT CUMULATIVE SUMMARY

	<u>Actual</u>	<u>Goal</u>
Youth Served	197	193
Total Employed Exits	69	70
Total Post-Secondary Exits	6	6
Individual Training Accounts (ITA)	14	22
On-the-Job Training (OJT)	2	5
Work Experience (WEX)	17	28
Pre-Apprenticeships	2	N/A
Credentials Earned	10	N/A
General Equivalency Diploma	19	22
Median Wage	\$15.00	\$14.75



March 2022



Customer Profile

Profile/Challenges	Partners	Solutions
20 years of age, single mother of 2 children (one with significant medical issues)	Referred to DSHS and CHPW	Assisting with engagement in services to help with childcare and medical care
Victim of Sex Trafficking	Referring to Behavioral Health	
Homeless	HRC/Dept. of Human Services	Given Emergency Housing Support. Now has permanent subsidized housing
Unemployed	CPS/OSY Program	Co-enrollment for maximum support
Need of basic supplies	TC Futures	Provided diapers and wipes
Aging out of Open Doors	Career Path Services/OSY	Co-enrolled for continued services

Center Updates

- Suite A updates: TC Future orientations and tutoring services.
- TC Futures hosted a GED graduation. 11 youth and young adults celebrated their GED accomplishments. 81 people attended this event!
- TC Futures is updating its look with new work spaces to provide better privacy.
- TC Futures 101- In-person orientation to TC Futures services has began (Spanish and English). Meetings will be held on Wednesdays in two sessions.

Community Reach-Upcoming Events

- TC Futures is hosting a Work Readiness workshop/over of TC Futures services and Employer presentation for Kennewick High School graduating class who are involved with the Migrant Education Program. 36 students are expected to attend.
- Open House/Migrant Outreach event- TC Futures is partnering with the Migrant Education Program to host an outreach event at TC Futures. The following community partners have been invited; CBC HEP, Boise State HEP, CHPW, Job Corps, Goodwill, LCYC, DSHS, ESD 123 Behavioral Health, Career Connected Learning, KSD, WorkSource, and HAPO.
- TC Futures is hosting a meeting for the Migrant Consortium.
- GESA and Lamb Weston hiring events are planned for on-site during the month of April (with more to come!).
- TC Futures is exploring a partnership with Legal Counsel for Youth and Children for limited case management.
- Partnership is in development with Department of Human Services to create a support service program specifically for our homeless youth.



STATE OF WASHINGTON
EMPLOYMENT SECURITY DEPARTMENT

PO Box 9046 • Olympia WA 98507-9046

March 23rd, 2022

RE: Recognizing Your Team's Successes

Dear Tiffany,

It is important to take a moment to recognize your positive performance on the outcomes shown below from your WIOA Title I grants and discretionary contracts. Please thank your entire team for the hard work and dedication they put into finding solutions and support for the communities served by your LWDB.

Benton-Franklin Workforce Development Council quarter ending December 31, 2021 (June 30, 2021 for employment outcomes)

****Goals set pre-Covid***

Outcome	Target	Actual
WIOA Adult Enrollments	146	141
WIOA Youth Enrollments	151	173
NDWGs Disaster Recovery Exits to Employments	12	22
NDWGs Employment Recovery Exit to Employments	30	24
NDWGs Disaster Recovery Enrollments	32	38
NDWGs Employment Recovery Enrollments	50	47

This past quarter your team made great strides in meeting enrollment targets in the WIOA Adult and Youth programs. Great work! Additionally, in the Youth space, we congratulate the Benton-Franklin team who supported 22 GED completions in this last quarter! Outstanding! If we could offer additional technical service in any area of grant administration, training, policy guidance, or others, please just let us know. Our goal is to support your local success.

We are always looking for successful practices to share with the rest of the workforce development system. If you would like to share any tools or practices with your peers across the state, please send them to ESDGPWorkforceInitiatives@esd.wa.gov. Also, let us know in that message if you would be willing to present during the next quarterly peer-to-peer teleconference. By sharing your successes, you can help the entire state continue to pursue and achieve excellence. Our next peer-to-peer call is scheduled for **March 28th, 2022** and we'd love for you to attend.

If you would like more information, please let me know. Congratulations again on your success, and thank you for serving Washington's employers, workers, jobseekers, and youth.

Sincerely,

Tim Probst
Grants Director
360-790-4913



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WorkSource Operator Report

Benton Franklin Workforce Consortium

March 2022

March Highlights:

- The One Hanford hiring event was our most attended event yet. Registration was completed by 1,510 individuals, 74% attended (1119 total participants), and 1000 total chats occurred. Job seekers from 26 other states, as well as other countries, participated. Collaboration between Hanford employers, WorkSource offices across Washington and Oregon, CBC, WSU Tri-Cities, Veterans programs, and Goodwill made this event a success.
- Our newest workshop, WorkSource Pathway to Education and Meaningful Employment, launched as pilot this month. It was offered in virtual format and as a hybrid course, with customers attending virtually and in-person. Review of both workshops for key learnings and improvements based on customer feedback will occur prior to a full system launch in April.

WorkSource Site Operations:

Customer Counts 3/1-3/31/2022		
Total Staff Assisted Seekers	1203	
Total Staff Assisted Services	2651	
<i>Basic Services</i>	2250	
<i>Individualized, Training & Support Services</i>	294	
Unique Number of Businesses Served	89	
Staff Provided Business Services	156	
	Services Provided	Businesses Served
<i>Business Assistance</i> WorkSourceWA.com, Rapid Response, Business Friendly Programs, etc.	10	10
<i>Employee Training</i> Assessment, referral, enrollment, etc.	8	5
<i>Other</i> Employer outreach visit, marketing business services, etc.	49	36
<i>Recruitment</i> Hiring events, referrals, etc.	87	56
<i>Wage & Occupation Information</i> Labor Market Info, etc.	2	2

Data reporting Sources - Job Seeker Services: ETO Local Reporter Services Report OPTIMIZED & external partner MIS (DVR); Business Services: ETO Staff Provided Business Services (4/8/22).



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March 2022 Customer Feedback:

- 94 survey responses received via Survey Monkey and QTRAC (8% response rate):
 - Of the customers who responded, 97% would refer family and friends
 - Top 3 services received: job search, training, and workshop
- WSCB Team members also engaged customers post interaction to ensure their needs were met and to identify actionable feedback. A total of 27 comments were collected to include areas we exceeded expectations and suggested improvements.
- Customer Feedback – *What we did well:*
 - “Toni Franks is wonderful at her job, telling me of all the Work Source resources and providing guidance.”
 - “Michele Brown is a very good speaker.” (Mature Worker Workshop)
 - “Jose S has been amazing to work with. He has gone above and beyond with helping Gerald as a veteran and WorkSource has exceed his expectations thanks to Jose!”
 - “Sandy’s help while she was in program helped Harmony get back on her feet and overcome obstacles to reach the level she is at now.”
- Customer Feedback – *What we can do better:*
 - We received the following actionable, specific feedback in March to be addressed in April:
 - “Only suggestion would be be to suggest bringing one’s laptop.”
 - “Maybe increase the help with fuel.”

Service Delivery

- EO monitoring began this month in partnership with Cynthia Garcia, our local EO Officer. Activities completed include staff and customer interviewing and a facility walkthrough. Our ADA checklist will be completed in April and monitoring will close with an onsite visit and interviews with our state EO monitors.

Career Services:

- We have seen a steady increase in customer traffic at WorkSource Columbia Basin, which we are able to track using our new scheduler, QTRAC. Here is a snapshot of customers served by the Front-End Services Team this quarter:

Month of	1:1 Appointments	Walk-Ins	Total
January 2022	230	510	740
February 2022	264	454	718
March 2022	320	689	1009



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- WSCB is in our 2nd month of offering “Grow with Google,” a Career Certificate pilot. It includes four learning paths which are available at no cost to customers. Learners have a flexible study schedule and IT support is offered in both English and Spanish. Here are our current customer engagement numbers to date, including 6 new customers signed up during March.

2/1-3/31/22	Project Management	UX Design	IT Support	Data Analytics
Customer Enrollments	7	2	8	2

- During March WSCB provided 223 group services to 60 individuals through our locally offered workshops and group sessions. Strategies for Success was our most attended workshop. Other services in high demand include job fair/hiring event attendance, deskside job seeker assistance, basic assessment and Reemployment Services and Eligibility Assessment Services for individuals receiving Unemployment Insurance benefits.
- Our 8-week LinkedIn Learning Facebook Challenge continued through the end of this month. It included weekly course recommendations and social engagement opportunities. LinkedIn Learning was also promoted with customers who would benefit from online learning to learn new skills or polish existing ones. Below is a snapshot of staff/customer engagements to date:

Dates	Invited	Activated Licenses	Courses Viewed	Courses Completed	Videos Viewed	Videos Completed
8/9/21 – 4/4/22	159	100	557	128	3,153	2,665

Note: Engagement reporting is inclusive of all users under the Benton Franklin Workforce System (BFWDC Staff, WSCB Staff & Customers, TC Futures Staff & Customers.)

Business Services:

- Business Services is collaborating with Simplot to provide the space and technology needed to support onboarding of monolingual Spanish speaking employees. In-person onboarding will begin in April 2022 at WorkSource Columbia Basin.
- Work is being done to refine the the referral process of qualified candidates from Employment Specialists and the Business Services Team.
- Available March event outcomes:
 - Amazon Customer Service Call Center Hiring Event 3/17: 75 individuals signed up and attended.
- Upcoming Events –
 - Amazon Customer Service Call Center Hiring Event #2: 4/28 from 4pm-6pm
 - All Ways Caring Hiring Event: 5/4 from 10a –4pm
 - WorkSource Open House: 5/11 from 2-3:30pm
 - Celebrando a Los Trabajadores Agrícola (Celebrating Agricultural Workers): 5/11 from 4-7pm; this is the first annual event of it's kind and is in partnership with Pasco School District and Goodwill.



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Community Connections:

- 3/1: Attended the Virtual Services Collaborative, a group designed for information sharing about virtual service delivery options and resources. This month we discussed hybrid work schedules and making icebreakers successful.
- 3/8: Attended the COVID-19 Local Decision Maker Briefing for awareness of community happenings and trends related to the pandemic. Information shared with WSCB and BFWDC stakeholders.
- The Equity Committee met weekly in March to finalize details of outreach campaigning designed to better engage Spanish speaking community members. A 16 week newspaper campaign with Tu Decides will start the first week of April and will alternate between digital media and print. The television campaign with Telemundo fox will consist of tw 15 second commercials which will air on television and streaming services starting the 2nd week of April.
- Customer engagement across a wide range of methods continues including weekly GovDelivery messaging, social media, PSAs, and networking to inform of event, workshop, and other service offerings available via WSCB and our community partners. In addition to these efforts, in April the WSCB Outreach group will be evaluating existing methods of outreach and identifying new/improved methods to continue increasing customer traffic and access to services.

Staff Training & Development:

Training/Development Attended:

- 3/2: Cross training – Veteran’s Services; February Customer Feedback Improvements
- 3/9: Cross training – Worker Retraining; February Data Review
- 3/16: Complaint & Concern Training
- 3/23: Community Partner Cross Training: L&I Wage and Hour Regulations

Upcoming Training/All Staff Meetings:

- 4/6: Cross training – EcSA; March Customer Feedback Improvements
- 4/20: Community Partner Cross training – Compass Solutions; March Data Review

Facilities:

- Nothing to report

Respectfully submitted by C. Bright on 4/8/22

Vision

The Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential



Mission

Promoting a prosperous community by providing a progressive workforce system

Benton-Franklin Workforce Development Council (BFWDC) is one of the twelve (12) local/regional workforce development areas designated by the Governor of Washington State. The BFWDC coordinates and leverages workforce investments and strategies with stakeholders from education, economic development, labor and community-based organizations to advance the economic health of their respective communities through a skilled and competitive workforce

March 2022 Liaison Report

Program Year July 2021-June 2022



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Providing Employment and Training Services to Job Seekers and Employers

Total Staff Assisted Job Seekers: 1203 (+485)
Total Staff Assisted Services to Job Seekers: 2651 (+811)
Unique Number of Businesses Served: 89 (-9)
Staff Provided Business Services: 156 (-8)

For More information contact 509-734-5900 or visit [WorkSourceWA.com](#)



Creating Pathways to Success for Youth and Young Adults 16-24

TC Futures Traffic: 533 (+62)
TC Futures Total Youth Enrolled (YTD): 407 (+85)
Out-of-School Youth (OSY) Program (YTD): 197 (+18)
Open Doors Program: 283 (+72)
Co-enrolled in Both Programs: 73 (+5)
Total Youth attained GED: 39 (+4)
Total OSY Employed and/or Post-Secondary Exits: 75 (+13)

For more information contact 509-537-1710 or visit [TCFutures.org](#)

Workforce Innovation and Opportunity Act (WIOA) Title 1 Programs Employed Outcomes

*Youth * Adult * Dislocated Worker * Disaster Recovery * Employment Recovery*

Total Participants Served (YTD): 584

Monthly-to-Date Target: 601 (97%)

Total Employed Exits (YTD): 226

Monthly-to-Date Target: 288 (78%)

Additional BFWDC Programs

Economic Security for All (EcSA)

Participants Served (YTD): 87

Total Employed Exits: 12

Monthly-to-Date Target: 138

Monthly-to-Date Target: 95

Community Development Block Grant (CDBG)

Site Placements: 6

Monthly-to-Date-Target: 3

Program Target: 12

NOTE: WorkSource is fully open to the public (including appointments, workshops, and walk-ins). Please visit [WorkSourceWa.com](#) or [TCFutures.org](#) for a full menu of services and/or to schedule an appointment.

The Benton-Franklin Workforce Development Council is an Equal Opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay: 711

Benton-Franklin Workforce Development Council (BFWDC)

Benton and Franklin County Business Demands (February)

Employment Security Department Labor Market Information

Source: <https://esd.wa.gov/labormarketinfo>

Benton County Unemployment: 5.8%

Franklin County Unemployment: 7.8%

Tri-Cities Employment (February 2022)	Jobs	MoM	YoY(21)	Jobs Lost (April 2020)	Jobs Gained (February 2022)	Recovery
Total Nonfarm	119100	2,400	7,400	11,200	12,200	109%
Total Private	100200	2,200	6,100	10,100	11,700	116%
Goods Producing	18600	500	1,000	1,500	1,300	87%
Mining, Logging, and Construction	10300	400	100	1,100	800	73%
Manufacturing	8300	100	900	400	500	125%
Service Providing	100500	1,900	6,400	9,700	10,900	112%
Private Service Providing	81600	1,700	5,100	8,600	10,400	121%
Trade, Transportation, Warehousing and Utilities	20500	300	700	1,500	2,700	180%
Retail Trade	14000	300	600	1,600	2,500	156%
Financial Activities	4300	100	500	300	300	100%
Professional and Business Services	22000	600	1,300	600	1,300	217%
Administrative and Support Services	11900	500	900	300	1,100	367%
Educational and Health Services	18700	300	300	1,100	1,500	136%
Leisure and Hospitality	11800	300	2,300	4,300	4,200	98%
Food Services	9600	100	1,900	2,700	3,200	119%
Government	18900	200	1,300	1,100	500	45%
Federal Government	1100	(100)	(100)	-	(100)	100%
Total State Government	2900	-	500	200	(100)	-50%
Total Local Government	14900	300	900	900	700	78%

Other News

LinkedIn Learning	Invited	Activated Licenses	Courses Viewed	Courses Completed	Videos Viewed	Videos Completed
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March 2022	320	689	1009

For up-to-date information please follow BFWDC, WorkSource, and/or TC Futures on Facebook.

Questions about this report?
Contact David Chavey-Reynaud
Phone: 509-734-5988

Email: dchavey@bf-wdc.org
www.bentonfranklinwdc.com
Contact us at 509-734-5980



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