



# Benton - Franklin Workforce Development Council

## Executive Committee

**Date:** Tuesday, Oct. 31, 2023 | **Time:** 3:00 PM – 4:00 PM PDT | **Location:** WorkSource Columbia  
Basin 815 N. Kellogg St. Suite D. Room 7 Kennewick, WA

### Attendees:

### Agenda

<b>1. Call to Order</b>	Todd Samuel, Board Chair	3:00 pm (5 min)
<b>2. Approval of Committee Minutes</b>	Todd Samuel, Board Chair	3:05 pm (5 min)
<b>3. CliftonLarsonAllen LLP Audit Presentation</b>	Benton Franklin Workforce Development Council, Staff	3:10 pm (15 min)
<b>4. August 2023 Finance Reports</b>	DeAnn Bock, Fiscal Manager	3:25 pm (5 min)
<b>5. Program Year 2022 Internal Revenue Service Form 990</b>	DeAnn Bock, Fiscal Manager	3:30 pm (5 min)
<b>6. Program Year 2023 Revised Operating Budget</b>	DeAnn Bock, Fiscal Manager	3:35 pm (5 min)
<b>7. BFWDC CEO Report</b>	Tiffany Alviso, CEO	3:40 pm (5 min)
<b>8. Policy 2023-06 Incumbent Worker Training</b>	Jessie Cardwell, Workforce Programs Manager	3:45 pm (5 min)
	Todd Samuel, Board Chair	3:50 pm (5 min)

**9. Executive Member Round Table**

**10. Adjournment**

Todd Samuel, Board Chair 3:55 pm (5 min)