



Benton – Franklin Workforce Development Council (BFWDC)

QUARTERLY (Q4) BOARD OF DIRECTORS MEETING

Tuesday, April 30, 2024, 4:00 p.m. WorkSource Columbia Basin Rm. 8 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/88063570152?pwd=kVEQbOhfLG5ltrPugordLfKgPJaoHv.1>

Meeting ID: 880 6357 0152 | Passcode: 146732

Please note that this meeting is being recorded for record-keeping and quality assurance purposes.

Promoting a prosperous community by providing a progressive workforce system

AGENDA

- I. **Call to Order & Welcome** – Todd Samuel
 - a. Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Wood
 - b. Visitor Welcome – Cyndelle Wood
 - c. Public Comment – Todd Samuel

- II. **Consent Agenda (Needs a Vote)**
 - a. Approval of Board Minutes
 - To approve January 30, 2024, Quarterly Board Meeting Minutes as presented.
 - b. Funding
 - To award the State EcSA Grant Subrecipient Contractor, Career Path Services, an additional \$10,525.86, bringing the total contract amount to \$506,828.86, effective April 1st, 2024.
 - To award the QUEST National Dislocated Worker Grant Subrecipient Contractor, Career Path Services, an additional \$202,393, bringing the total contract amount to \$546,036, effective February 08, 2024.

- III. **Benton-Franklin Strategic Plan 2024-2028-** Cynthia
 - Motion to approve the [Benton-Franklin Strategic Plan 2024-2028](#) as presented with Washington Workforce Board comments and feedback to be integrated and submit the final plan to the State Employment Security Department by May 15, 2024 **(Needs a vote)**

- IV. **Fiscal Director Report Out-** DeAnn Bock
 - Motion to adopt the BFWDC Finance Reports as submitted for the period ending February 2024

- V. **One-Stop Certification Determination-** BFWDC Certification Committee

- VI. **Announcements and Business of the BFWDC Board–** Cynthia N. Garcia
 - a. Board Member Resignation
 - o Leticia Torres representing Business
 - o Carlos Martinez representing Business.
 - b. Motion to approve Board of Directors member re-elections **(Needs a vote)**
 - o Representing Labor: Robert (Bob) Legard - Central Washington Building & Construction Trades Council.
 - o Representing Title-2 Adult Education: Michael Lee, CBC
 - c. Motion to nominate Sheila Erickson, DVM as a member of the Board of Directors representing the Business sector. **(Needs a vote)**
 - d. Recommendations for Board Member nominations
 - o Board of Directors **SKILLS AUDIT**

- VII. **Quarterly BFWDC Newsletter-** BFWDC Staff

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.

The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 711



- VIII. **WSCB Annual Board Presentation-** Crystal Bright
- IX. **TC Futures Presentation** – Melanie Olson/Heather Woodruff
- X. **Board Health Assessment Presentation and Discussion** – Cyndelle Howell
- XI. **Member Updates & Business Engagement** – All Board and Ex-Officio Members
- XII. **Quarterly Board Meeting** – Tuesday, July 30, 2024, at 4:00 p.m. Hybrid | Board Member/Partner Host
- XIII. **Adjournment**

Attachments:

1. 2024.01.30 Quarterly Board Meeting Minutes
2. 2024.04 Finance Reports
3. Memo – QUEST National Dislocated Worker Grant additional \$202,393 to Career Path Services
4. Memo – State EcSA Grant additional \$10,525.86 to Career Path Services
5. 2024.01 TC Futures Report
6. 2024.02 TC Futures Report
7. 2024.03 TC Futures Report
8. 2024.01 WorkSource Operator Monthly Report
9. 2024.02 WorkSource Operator Monthly Report
10. 2024.03 WorkSource Operator Monthly Report
11. WSCB Certification Letter

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