



Bidders' Conference for RFP# 2025-01-WIOA-OSO

Date: February 10, 2025

Workforce Innovation and Opportunity Act – One-Stop Operator

# AGENDA



Welcome and  
Introductions



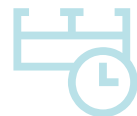
Overview of the  
RFP



Scope of Work  
and Deliverables



Proposal  
Requirements



Timeline and  
Key Dates



Evaluation  
Criteria



Q&A Session



Closing Remarks

## Benton-Franklin Workforce Development Council (BFWDC)

- Overview of BFWDC's role in Benton and Franklin Counties.
  - Mission: Promoting a prosperous community by providing a progressive workforce system.
  - Vision: Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.
  - Values: Integrity & Honesty, Excellence, Service & Helping Others
- Purpose of RFP: Selecting a one-stop operator to coordinate services at WorkSource Columbia Basin (WSCB).



# RFP OVERVIEW

RFP Highlights

**Objective:** Select a One-Stop Operator for coordinated service delivery.

**Funding:** Up to \$160,000 (subject to adjustment).

**Subaward Period:** July 1, 2025 – June 30, 2026, with potential extensions.



# SCOPE OF WORK

Key

Key Responsibilities

Coordinate

Coordinate partner services.

Ensure

Ensure accessibility and compliance.

Track

Track metrics and deliverables.

Lead

Lead community outreach and job seeker services.

# DELIVERABLES

## EXPECTED DELIVERABLES

- Work Plans and Reports.
- Metrics: Client participation, job placements, and community engagement.
- Formalized partnerships and outreach initiatives.



# PROPOSAL REQUIREMENTS



## SUBMISSION DETAILS

**Format:** PDF emailed to [procurement@bf-wdc.org](mailto:procurement@bf-wdc.org).

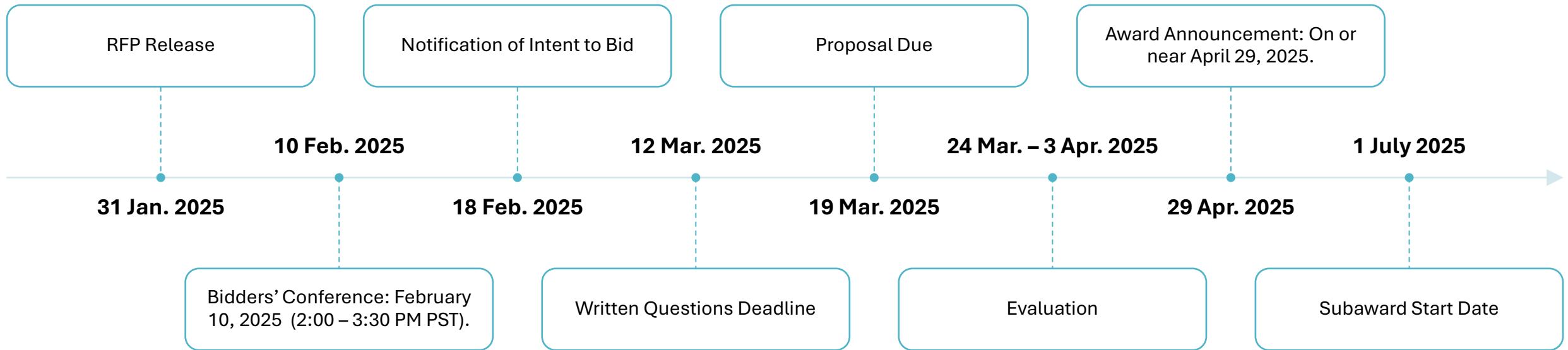
- Font – Between 11 and 12 points, Times New Roman, Arial or Calibri
- Paper & Pages – 8 ½ x 11 inches, numbered, 1-inch margins
- Maximum Page Limit – 14 pages (this does not include attachments)

**Deadline:** March 19, 2025, 4:00 PM PST.

**Include:** Cover Sheet, Budget, Certifications, References, and Attachments as indicated in the RFP.

# TIMELINE

## KEY DATES





# EVALUATION CRITERIA

## SCORING BREAKDOWN

- Narrative Response: 120 points.
- Budget Worksheet and Budget Narrative: 30 Points
- Minimum Threshold: 100 points for funding consideration.
- Total Possible Maximum Points: 150

# Q&A SESSION

Questions and Answers

Instructions for submitting questions.

Written questions deadline: March 12, 2025.

Answers posted at: <https://www.bentonfranklinwdc.com/rfp>.

# CLOSING REMARKS



Thank you for attending the Virtual Bidder's Conference.


We appreciate your interest in the 2025 One-Stop Operator (OSO) Request for Proposal (RFP) for WorkSource Columbia Basin.

## NEXT STEPS:


**Intent to Bid Deadline:** February 18, 2025 (Required)

**Proposal Submission Deadline:** March 19, 2025, 4:00 PM PDT

Benton-Franklin Workforce Development Council (BFWDC)

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