



Benton Franklin Workforce Development Council (BFWDC)

## Executive Committee Meeting

Tuesday, August 29<sup>th</sup>, 2023, at 4:00 p.m.

Location: WorkSource Columbia Basin (815 N. Kellogg, Ste. D, Kennewick, WA 99336); Room 7/Zoom

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

\*Camera must be on for attendance to be recorded\*

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Promoting a prosperous community by providing a progressive workforce system

## AGENDA

- I. Call to Order & Welcome- Todd Samuel
  - a. Board Member/BFWDC Staff Roll Call & Excused Absences
  - b. Visitor/Presenter Welcome
- II. Approval of Committee Minutes - Todd Samuel
  - a. Executive Committee – Tuesday, July 25<sup>th</sup>, 2023 (Needs a vote)
- III. PY23 Subrecipient Monitoring Schedule – Tiffany Alviso (Needs a vote)
- IV. Motion to approve Policy #2023-05: State & Federal EcSA Above 200% FPL – David Chavey (Needs a vote)
- V. Motion to nominate new Board of Directors member – Tiffany Alviso (Needs a vote)
  - a. Representing Government: John Dickson, Regional Director, Employment Connections, ESD
- VI. Motion to approve Occupations in Demand (OID) Committee Recommendations– David Chavey (Needs a vote)
- VII. Fiscal – Jan Warren
  - a. June Finance Reports
- VIII. OHDC People for People Invoices – Tiffany Alviso
- IX. BFWDC CEO Report – Tiffany Alviso
  - a. PY22 WIOA Management Letter
- X. Board Portal – Tiffany Alviso/Cyndelle Howell
- XI. Liaison Report – David Chavey-Reynaud
- XII. Executive Member Round Table – All
- XIII. Next Meeting
  - a. Executive Committee Meeting – Tuesday, September 26<sup>th</sup>, 2023, 4:00 p.m. WSCB Room 7/Zoom
  - b. Board Meeting – Tuesday, October 31<sup>st</sup>, 2023, at 4:00 p.m. WSCB Room 8/Zoom

### Attachments

1. 2023.07.25 Executive Committee Minutes
2. PY23 Subrecipient Monitoring Schedule
3. BFWDC Policy #2023-05: State & Federal EcSA Above 200% FPL
4. 2023.06 Finance Reports
5. 2023.07 Liaison Report
6. 2022.07 Liaison Report
7. 2023.07 WorkSource Operator Monthly Report

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.



8. 2023.07 TC Futures Report
9. PY22 WIOA Management Letter-Benton-Franklin WDC
10. BFWDC Organizational Chart
11. 2023 OID Committee Recommendations

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The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 711