

Benton – Franklin Workforce Development Council (BFWDC)

QUARTERLY (Q4) BOARD OF DIRECTORS MEETING

Tuesday, July 30, 2024, 4:00 p.m. WorkSource Columbia Basin Rm. 8 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/88063570152?pwd=KVEQbOhfLG5ltrPugordLfKgPJaoHv.1>

Meeting ID: 880 6357 0152 | Passcode: 146732

Please note that this meeting is recorded for record-keeping and quality assurance purposes.

AGENDA

I. **Call to Order & Welcome** – Todd Samuel

- a. Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Howell
- b. Visitor Welcome – Cyndelle Howell
- c. Public Comment – Todd Samuel

II. **Consent Agenda (Needs a Vote)**

- a. Approval of Board Minutes
 - o To approve April 30, 2024, Quarterly Board Meeting Minutes as presented.
- b. Administration
 - o Executive Director Goals and Performance Expectations for Program Year 2024
- c. Program Year (PY) 2024 Budget
 - o To adopt the PY24 BFWDC Budget as submitted.
- d. Title 1-B WIOA Award
 - o To award PY24 WIOA Youth Contract to Career Path Services in the amount of \$691,315.
 - o To award PY24 WIOA Adult Contract to Career Path Services in the amount of \$733, 247, with a Quarter One Cap not to exceed \$171,069.
 - o To award PY24 WIOA Dislocated Worker Contract to Career Path Services in the amount of \$664,780, with a Quarter One Cap not to exceed \$122,432.
 - o To approve the PY24 One-Stop Operator (OSO) Contract Extension to Benton-Franklin Workforce Consortium through June 30, 2025, in the approximate amount of \$170,000.
- b. Program Funding
 - o To approve Sole Source Procurement to award PY24 State Economic Security for All (EcSA) funds to Career Path Services (CPS) in the amount of \$515,909 to continue the local State EcSA Program for July 1, 2024, through June 30, 2025, Effective July 1, 2024.
 - o To award the Federal EcSA Subrecipient Contractor, Career Path Services, funds in the amount of \$111,301, with a new contract expiration date of June 30, 2025, Effective July 1, 2024.

III. **Fiscal Director Report Out-** DeAnn Bock

IV. **Announcements and Business of the BFWDC Board**– Cynthia N. Garcia

- a. [Benton-Franklin Strategic Plan 2024-2028](#)
- b. Board Member Resignation
 - o Richard Bogert, Bogert Manufacturing | Representing Business
 - o David Wheeler, Juvenile Justice | Ex-Officio
- c. Motion to approve Board of Directors member election (Needs a vote)
 - o Megan McCary NW CPA Group | Representing Business
 - o John Raschko | Representing Business
 - o Seth Worley UA598 | Representing Labor
- d. Motion to approve Board of Directors Ex-Officio member

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.

- o Sheila Davidson | Juvenile Justice Center (Needs a vote)
- e. Occupations in Demand (OID) PSA

V. **Committee | Workgroup Discussion-** Board of Directors

- VI. **Member Updates & Business Engagement** – All Board and Ex-Officio Members
- a. Quarterly Newsletter Feedback & Response

VII. **Quarterly Board Meeting** – Tuesday, October 29, 2024, at 4:00 p.m. Hybrid | Board Member/Partner Host

VIII. **Adjournment**