Reference Form

RFP# 2025-01-WIOA-OSO

Instructions for entities submitting a proposal for Benton-Franklin Workforce Development Council's (BFWDC) One-Stop Operator (OSO) Request for Proposals (RFP): Please use this form to obtain references from three organizations you have worked with. After filling in the name of your agency, business, or organization below, please send the form to your reference organizations to complete, sign, and return to you. Three Reference Forms must be included as part of your PDF proposal package.

Entity Requesting Reference: Click or tap here to enter text.

Instructions For Organizations Completing The Reference Form: Please answer questions as they relate to your work with the entity requesting this reference, then sign and return the form to them. BFWDC may contact you to verify that you completed this Reference Form. Thank you very much for sharing this information.

If you are interested in learning about the OSO role and BFWDC's RFPs, please visit
https://www.bentonfranklinwdc.com/rfp

Name of Person Completing Reference Form: Click or tap here to enter text.

Organization Name, City & State: Click or tap here to enter text.

Phone Number & Email Address: Click or tap here to enter text.

Please provide the dates during which you worked with the entity requesting this reference.
Click or tap here to enter text.

Please briefly describe your work with the entity requesting this reference.
Click or tap here to enter text.

Do you recommend this entity to serve as the One-Stop Operator at the WorkSource Columbia Basin in Kennewick, WA?

Yes ☐   ☐No

If yes, please list up to five qualities or attributes that help explain your recommendation:

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Is there anything else you believe we should know about working with this entity?
Click or tap here to enter text.

_____   _____

X _____

SIGNATURE   DATE