

Benton–Franklin Workforce Development Council (BFWDC)

QUARTERLY BOARD OF DIRECTORS MEETING

Tuesday, April 29, 2025, 4:00 p.m.

Location: [WorkSource Columbia Basin](#) | 815 N. Kellogg St. Suite D, Kennewick, WA 99336 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/89252687258?pwd=3ftSNsAEabb7UpfvNEeFssVtrGcbu.1>

Meeting ID: 892 5268 7258 | Passcode: 843159

Please note that this meeting is recorded for record-keeping and quality assurance purposes.

AGENDA

Call to Order & Welcome – Todd Samuel

- Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Howell
- Visitor Welcome – Cyndelle Howell
- Public Comment – Todd Samuel
- Board Member Recognition – Todd Samuel

Consent Agenda (Needs a Vote)

- Administrative
 - i. Approval of Board Minutes
 - a. To approve January 28, 2025, Quarterly Board Meeting Minutes as presented
- Operations
 - i. Motion To Approve Board Membership For An Additional Term Ending June 30, 2028
 - a. Adolfo De Leon | Government
 - b. Alicia Perches | Business
 - c. Amanda Jones | Business
 - d. Karl Dye | Business | Economic Development
 - e. Kate McAteer | Education
 - ii. Motion to Approve WSCB OSO RFP Committee Recommendation
- Fiscal
 - i. Motion to Approve Draft Form-990
- Program
 - i. Motion to Approve PY24 WIOA Title IB Adult, Dislocated Worker and Youth Contracts Extension through June 30, 2026, to continue serving individuals and businesses in PY25.

Fiscal Report – DeAnn Bock

- Fiscal Report Overview

BFWDC Q3 Reflection – Cynthia N. Garcia

WSCB Business Solutions – Selma V./Heather W.

Member Updates & Business Engagement – All Board and Ex-Officio Members

Adjournment

- Quarterly Board Meeting – Tuesday, July 29, 2025, at 4:00 p.m., WSCB Room 8/Zoom Hybrid

Attachments:

1. 2025.01.28 Quarterly Board Meeting Minutes
2. 2025.02 Finance Reports
3. 2024.06.30 Draft Form 990

4. WSCB OSO RFP Review Memo
5. PY2024 Board Survey Overview
6. PY2024 Board Survey Results
7. PY2025 Board Calendar of Events
8. 2025.03 Program Performance Summaries
9. 2024 Q-3 (Oct.-Dec.) BFWDC Newsletter