

## Subject: BFWDC General Assurances and Certifications

RFP# 2025-01-WIOA-OSO

I/we hereby make the following certifications and assurances as a required component of the attached proposal. I/we acknowledge that the accuracy of the statements made herein, along with continued compliance with these requirements, are prerequisites for the award or continuation of the associated subaward(s):

1. **Truthfulness of Statements:** I/we affirm that all responses and declarations made in the proposal are true and accurate.
2. **Independence of Pricing:** The pricing and cost data provided have been determined independently, without any consultation, communication, or agreement with others that might restrict competition. However, I/we recognize the allowance for collaboration with other parties for the purpose of submitting a joint proposal.
3. **Firm Offer Validity:** The attached proposal constitutes a firm offer, valid for 60 days from the date of submission. The Benton Franklin Workforce Development Council (BFWDC) may accept this offer at any time within this period without further negotiation, barring clarification requests on key terms.
4. **No Undue Assistance:** I/we confirm that no assistance has been received from any current or former employee of the BFWDC with duties related to this proposal or prospective subaward, except in their official public capacity. Any exceptions to this statement are detailed in an attached document.
5. **Cost of Proposal Preparation:** I/we understand that the BFWDC will not reimburse any costs incurred during the preparation of this proposal. Furthermore, all proposals become the property of the BFWDC, and I/we assert no proprietary rights to ideas, writings, materials, or samples provided, unless explicitly stated in the proposal.
6. **Confidentiality of Pricing:** To the best of my/our knowledge, the pricing and/or cost data submitted have not been disclosed and will not be disclosed prior to opening, directly or indirectly, to any competitor or other bidder.
7. **Acceptance of Terms:** Submission of this proposal signifies acceptance of the solicitation's content, including the attached sample subaward and general terms and conditions. Any exceptions to these terms are detailed in an attached document.
8. **Fair Competition:** No attempt has been or will be made to influence any other individual or entity to either submit or refrain from submitting a proposal for the purpose of limiting competition.
9. **Reference Authorization:** I/we authorize the BFWDC to contact references and any other relevant parties to inquire about the bidder's prior experience and capacity to deliver the

requested services.

10. **Compliance with Policies:** I/we agree to comply with the BFWDC's Code of Conduct and Conflict of Interest Policy, as outlined at: [www.bentonfranklinwdc.com/admin-fiscal](http://www.bentonfranklinwdc.com/admin-fiscal) | [Code of Conduct and Conflict of Interest Policy](#).

**Signature of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Title of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_