



Youth Committee Meeting

October 12th, 2022, 2:00 – 3:00 pm Zoom

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

Promoting a prosperous community by providing a progressive workforce system

AGENDA

1. **Call to Order-** Dennis Williamson
2. **Welcome & Roll Call-** Cyndelle
3. **Introduction of Youth Committee Member-** Leticia Torres- Cynthia
4. **Motion to Approve Youth Committee Minutes- August 11, 2022-** Dennis Williamson (Needs a Vote)
5. **Elections of Committee Chair and Co-Chair-** Cynthia (Needs a Vote)
6. **Motion to Approve the PY22 Occupations in Demand (OID) List -** David (Needs a vote)
7. **TC Futures Mission, Vision, and Goals Presentation-** Melanie/Heather/Cynthia
8. **WSCB/TC Futures Business Service Team Presentation-** Marla McMackin
9. **Together We Rise – Outreach to Historically Disadvantaged Communities –** Isaac
10. **Washington Integrated Technology (WIT) Replacement Updates and LinkedIn Learning Updates-** Jessie
11. **PY21 Annual Monitoring Summary-** Cynthia
12. **WIOA Youth Program Updates-** Cynthia
13. **Liaison Report -** David
14. **Roundtable Discussion- All**
 - Business Updates, Challenges, Organization Successes, TC Futures Coming up Events
15. **Next Meeting**
 - Youth Committee Meeting – Wednesday, November 16th, 2022, at 3:30 p.m. on Zoom
 - Executive Committee - Tuesday, October 25th, at 3:00 p.m. on Zoom
 - Quarterly Board - Tuesday, October 25th, at 4:00 p.m. on Zoom

Attachments

1. 2022.08.11 Youth Committee Minutes
2. PY22 Occupations in Demand (OID) List
3. TC Futures Mission, Vision, and Goals PowerPoint
4. PY21 Annual Monitoring Summary
5. 2022.08.30 OSY Program Performance Summary
6. 2022.09.30 OSY Program Performance Summary
7. 2022.08 Liaison Report
8. 2022.08 TC Futures Report
9. 2022.09 TC Futures Report

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential
The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 711



Benton-Franklin Workforce Development Council (BFWDC)

Youth Committee Minutes

August 11th, 2022, at 3:30 pm – Zoom

Board Present

Alicia Perches
Lynn Ramos-Braswell
Bob Legard

Leave of absence

Dennis Williamson

Absent

Jim Smith
Cinthia Alvarez
Paul Randall

BFWDC Staff Present

David Chavey-Reynaud
Cynthia Garcia
Becky Tuno
Cyndelle Wood
Isaac Estrada

Ex-Officio Present

Jamie Ohl
David Wheeler

BFWDC Staff Excused

Tiffany Alviso
Jessie Cardwell

Call to Order

Lynn Ramos-Braswell called the meeting to order at 3:30 pm.

Cyndelle welcomed attendees and provided a roll call of meeting attendees, and requested system partners use the chat feature so we know who has joined.

Motion to approve Youth Committee Minutes

The Minutes from the May 18th, 2022, Youth Committee Meeting were provided for members to review.

Jamie Ohl motioned to approve May 18th, 2022, Youth Committee Minutes as presented, seconded by Alicia Perches. Motion carried.

Motion to approve the PY22 Subrecipient Monitoring Schedule - Cynthia

The provided monitoring schedule is a comprehensive summary of all the contracts the BFWDC must monitor throughout the program year. This document provides specific details about each contract as a funding source requires. The Board has awarded approximately \$3.7 million this year to continue serving our community. For comparison purposes, the Board awarded roughly \$4.8 million last program year. Our CEO has established a "Diversification of Funding Plan and Procedure" to increase our funding sources strategically. Not all our funding sources are from the Employment Security Department/Department of Labor. We have also been receiving funds from the Washington State Department of Commerce; they have been added to this plan. As presented, we are asking for a motion to approve the PY22 Subrecipient Mon Schedule.

Alicia Perches motioned to approve PY22 Subrecipient Monitoring Schedule as presented, seconded by Jamie Ohl. Motion carried.

Motion to approve Sole Source Procurement for PY22 WIOA Title 1-B Youth Contract - David

Last month, due to a lack of quorum, we didn't have the opportunity to get this in front of the youth committee as it was canceled. To maintain cadence with how we typically go through this process, we felt it prudent to get this in front of the committee today to hold a motion for a recommendation, even though the full Board has already voted on it.

The Adult/Youth Procurement memo details the history of both contracts; in 2018, the RFP for Adult and Youth stipulated that the contract was extendable for up to an additional three years (through PY21). State Monitors noted that both grants must be re-procured for PY22 rather than receive contract extensions. As a result, the BFWDC recommends procuring Career Path Services for Adults and Youth via Sole Source Procurement, with the justification of the public emergency the pandemic still presents and the systems in place Career Path Services has in place to serve customers. The BFWDC will issue a competitive RFP for Youth, Adult, and Dislocated Worker Contracts for PY23.

Lynn Ramos Braswell wanted to recap; essentially, this is a formality for the youth committee to vote on as it's already been approved by Executive Committee and Full Board.

Bob Legard motioned to approve Sole Source Procurement for PY22 WIOA Title 1-B Youth Contract as presented, seconded by David Wheeler. Motion carried to approval.

PY22 WIOA Youth Formula Allocation E-vote – Cynthia

Cynthia wanted to take a moment and thank the Board for approving the PY22 WIOA Youth Formula Allocation to Career Path Services via eVote. We had a quick turnaround and were able to get contracts back to the state on time. \$668,455 was awarded this year. It is essential to mention that these numbers reflect the 14% decrease from the last program year.

State Monitoring Visit – Cynthia

In May 2022, the State completed its annual review of the WIOA programs. 10 Youth participant files were monitored, and it was acknowledged how well the participant files looked and how well the case managers documented all services provided. The State found no findings or areas of concern after their 2-week monitoring cycle. It is essential to mention that we conduct quarterly monitoring reviews of all files locally, which they consider a best practice. We are still awaiting the WIOA Management Letter, which we will present to the Board, containing the results of our local and state monitoring.

PY22 WIOA OSY Contract Updates- Cynthia

We are in the process of executing a contract with our subrecipient, Career Path Services (CPS). The Youth contract is now in the hands of our Benton County attorney. Once we get their blessing, the process will continue to Franklin County prosecuting attorney; it will go to the Franklin and Benton County Commissioner's office. We cannot utilize DocuSign, so it is a lengthier process due to the county requirements of "wet signatures and hard copies." During this program year, the Out of School Youth program will serve 197 youth and young adults; 111 are expected to be employed, and six (6) post-secondary education exits.

TC Futures/Out-of-School Youth Program Highlights- Cynthia

Cynthia provided highlights and updates as Melanie was absent. Significant highlights from last program year regarding TC Futures and Out-of-School Youth (OSY) program include serving 580 youth and adults with various education, employment, and training needs. There has also been an expansion of TC Futures to Suite A. The number of GED graduates continues to increase. Last program year, 75 youth completed their GED. Our OSY program currently has about 31 GEDs in progress. We will continue to inform you when the GED graduate events occur. It is a lot of hard work to put those events together, and it would be excellent if you took the time to watch them.

The BFWDC also received two letters from Employment Security Department recognizing the positive enrollment and subsidized employment, employment performance, and GED outcomes in the WIOA Youth program. ESD was impressed with the hard work and dedication in finding solutions to support our community – kudos to Career Path Services and Open Door staff.

Together We Rise – Outreach to Historically Disadvantaged Communities (OHDC)– David/Isaac/Becky David introduced our new Community Programs Manager, Becky Tuno. Becky will be providing direct oversight for both EcSA contracts, as well as OHDC and CDBG.

ORF (Outreach Request Form) has been sent out to our partners so they can request OHDC funds for outreach. There have been a few process updates and how we are moving forward with the program. This update includes clarifying instructions on articulating the request for funds and gives us the necessary information for grant compliance. We also finalized a demographic reporting spreadsheet that will be sent alongside our outreach request forms. This document is for monthly reports that are required for receiving OHDC funds. We have scheduled meetings with several partners, including our WorkSource Center-wide outreach meeting, to discuss potential outreach opportunities where OHDC funds can be utilized. As more local events and resource fairs are being developed, we intend to use and seek out those opportunities for potentially reaching the communities and populations that OHDC is designed to reach. Research is a component of all OHDC funds, the best ways to communicate and reach these disadvantaged communities are used as an outcome that we are working towards. We have partnered with a local vendor, Sonar Insights, a market research agency hired to help us develop a comprehensive outreach guide that will include best practices and possible communication channels to reach different populations within Ben-Franklin counties. We intend for this outreach guide to be utilized as a resource for either local organization partners or employers interested in serving disadvantaged people. Our research will include focus groups and a community survey to provide insight into the barriers and influences many of these populations face when seeking employment or local resources. And as of now, we are in the first steps of developing the focus groups in finding participants, so we have a screening survey that will be sent out to the public to identify eligible participants. And as we get closer to beginning distributing that screening survey, anyone interested in having that link to distribute to their channels or anyone that can provide insight for the focus groups, please feel free to reach out. This survey will be open to the public. We hope to send this to partners and other community organizations within the area and local resources.

Lynn asked for clarification on the focus groups, how they have been developed and how individuals are selected.

Isaac clarified that focus groups had been narrowed down to five marginalized populations: monolingual Spanish-speaking, LGBT QI plus, single parents, and individuals with disabilities. There will be six to nine participants within the five different focus groups. The survey will help us to determine eligibility – there is a monetary incentive for individuals.

David concluded that Sonar Insights is helping identify individuals and tool up the questions we will be using. In the screener survey, we will be disseminating it amongst our system partners; we would like to recruit directly from our system. We've discussed make-up for the various focus groups to ensure we have appropriate representation within each demographic. For example, with monolingual Spanish speakers, we want at least a couple of those participants that attend to be monolingual Spanish-speaking. Then perhaps a couple of participants could be bilingual individuals. So that we get a holistic idea of precisely what the experiences are. With persons with disabilities, we want to ensure that over half of the focus group isn't necessarily persons with the same type of disability. We want to have a broad understanding of that barrier as well. We have been going through this process to refine how we will collect this data. The goal is to have an outreach guide we can share with system partners, outlining current systems and strategies and what communication outlets are optimal for the various populations that see barriers we've identified.

Liaison Report- David

David shared details of the Liaison report and encouraged members to review the document in the meeting packet. David covered WorkSource traffic, and year-over-year data was discussed WIOA outcomes with participants and targets were covered, as well as EcSA and CDBG. Unemployment rates for both Franklin and Benton counties were reported.

We have wrapped up the pilot program LinkedIn learning, which was available to our system through June of this year. We had about 700 licenses allotted to us here locally. We activated 122, which doesn't seem like a lot, but our rates were better than almost anybody else's in the state compared to how many licenses we received. And so, we're sitting at a little over one in seven licenses allotted. The state received 10,000. Currently, ESD is talking with LinkedIn learning, and they're deciding whether to continue the program. Most of the interest was from businesses to use the licenses for incumbent workers' professional development and training opportunities. Overall, we didn't see much interest from job seekers, but we've also been experimenting and working out some best practices in how we present those to the job seekers. We'll see what the future of that is going to look like.

Highlights included TC Futures, in partnership with the WSCB business services team, hosting a hiring event for the United States Department of Agriculture (USDA) from June 14th-June 16th. There were 18 attendees and one known hire so far. USDA was highly satisfied with its experience at TC Futures and awarded the center a Certificate of Appreciation. Services highest in demand included basic assessment, deskside job seeker assessment, basic assessment, and workshops. During June, WSCB provided 135 group services to 38 individuals through our locally offered workshops and group sessions. Strategies for Success was the most attended workshop. June customer feedback included 43 responses via Survey Monkey and QTRAC (8% response rate). 88% of customers reported they would refer family and friends. The top 3 services received were unemployment, job search, and training.

Lynn asked if there was any detail on what courses were utilized.

David will reach out to WorkSource and ask for more information – the concern is that the license has lapsed. David will check with Crystal to clarify the reports she ran.

Other Business / Updates- All

David discussed the upcoming OID (occupations in demand) committee meeting on 8/17/22 at 2-3:30 pm. For participants to receive WIOA funds for training, it must be for an occupation in demand. To receive training for the position, it must be on this list. We want to ensure that ESD's list reflects the conditions of our area. Once a year, we convene our system partners and request their input once ESD releases its preliminary list. If we want to ask ESD to make any of those changes (in-demand, balanced & not in-demand), we must submit those changes by the end of the month (August). You can submit written recommendations to me, David. The next step is presenting those recommendations to our Board, getting them approved via e-vote, and returning them to the state by the end of the month.

Please contact David C. if you want to be added to the distribution list or have any questions.

Next Meetings

Youth Committee Meeting – Wednesday, September 21st, 2022, at 3:30 p.m. on Zoom

Adjournment

With no further business, the meeting of the Youth Committee adjourned at 4:32 pm.

Respectfully submitted:

Lynn Ramos – Braswell, Board Member

Cyndelle Wood, Administrative Assistant

						WDC Edits
SOC	Occupational title	Base supply/demand adjusted definition 2021	Base supply/demand adjusted definition 2022	Compare 2021 Base with 2022 Base Same or Different	WDA	Type desired occupational definition (in_demand, not_in_demand, balanced) in this column.
11-1021	General and Operations Managers	not_in_demand	not_in_demand	Same	11	In-Demand
13-2020	Appraisers and Assessors of Real Estate	balanced	balanced	Same	11	In-Demand
13-2041	Credit Analysts	not_in_demand	not_in_demand	Same	11	In-Demand
13-2072	Loan Officers	balanced	not_in_demand	Different	11	In-Demand
15-1252	Software Developers	not_in_demand	not_in_demand	Same	11	In-Demand
15-1299	Computer Occupations, All Other	in_demand	not_in_demand	Different	11	In-Demand
17-2161	Nuclear Engineers	#N/A	not_in_demand	Different	11	In-Demand
17-2199	Engineers, All Other	in_demand	not_in_demand	Different	11	In-Demand
19-4051	Nuclear Technicians	balanced	not_in_demand	Different	11	In-Demand
29-1171	Nurse Practitioners	balanced	balanced	Same	11	In-Demand
31-1120	Home Health and Personal Care Aides	not_in_demand	not_in_demand	Same	11	In-Demand
31-1131	Nursing Assistants	not_in_demand	balanced	Different	11	In-Demand
33-3051	Police and Sheriff's Patrol Officers	not_in_demand	not_in_demand	Same	11	In-Demand
41-9021	Real Estate Brokers	not_in_demand	not_in_demand	Same	11	Balanced
41-9022	Real Estate Sales Agents	not_in_demand	not_in_demand	Same	11	Balanced
43-3071	Tellers	balanced	not_in_demand	Different	11	In-Demand
43-4051	Customer Service Representatives	not_in_demand	balanced	Different	11	In-Demand
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	not_in_demand	not_in_demand	Same	11	Balanced
47-2061	Construction Laborers	not_in_demand	not_in_demand	Same	11	In-Demand
47-2111	Electricians	not_in_demand	not_in_demand	Same	11	Balanced
51-4041	Machinists	not_in_demand	not_in_demand	Same	11	In-Demand
51-4121	Welders, Cutters, Solderers, and Brazers	not_in_demand	not_in_demand	Same	11	In-Demand
53-3032	Heavy and Tractor-Trailer Truck Drivers	not_in_demand	balanced	Different	11	In-Demand
53-3052	Bus Drivers, Transit and Intercity	not_in_demand	not_in_demand	Same	11	In-Demand
53-7051	Industrial Truck and Tractor Operators	not_in_demand	balanced	Different	11	In-Demand
53-7065	Stockers and Order Fillers	not_in_demand	not_in_demand	Same	11	In-Demand

¹DATA = Data Architecture Transformation and Analytics. Formerly LMEA and LMPA.

* An N/A in the "Base supply/demand adjusted definition 2021" column indicates that an occupation was not defined or was not included in the list, for this region in 2021, for various reasons (e.g. suppression, staffing patterns, new code-aggregations,



Our Vision, Mission & Goals

TC Futures places equity at the center of decision-making to ensure that everyone has the opportunity to reach their full potential and achieve their personal life goals!



itc FUTUREES

OUR Vision: A center for youth and young adults to access comprehensive services and connections that lead to viable education and employment opportunities.

OUR Mission: Transforming the futures of youth and young adults through inclusive access to equitable and holistic services.



Goals

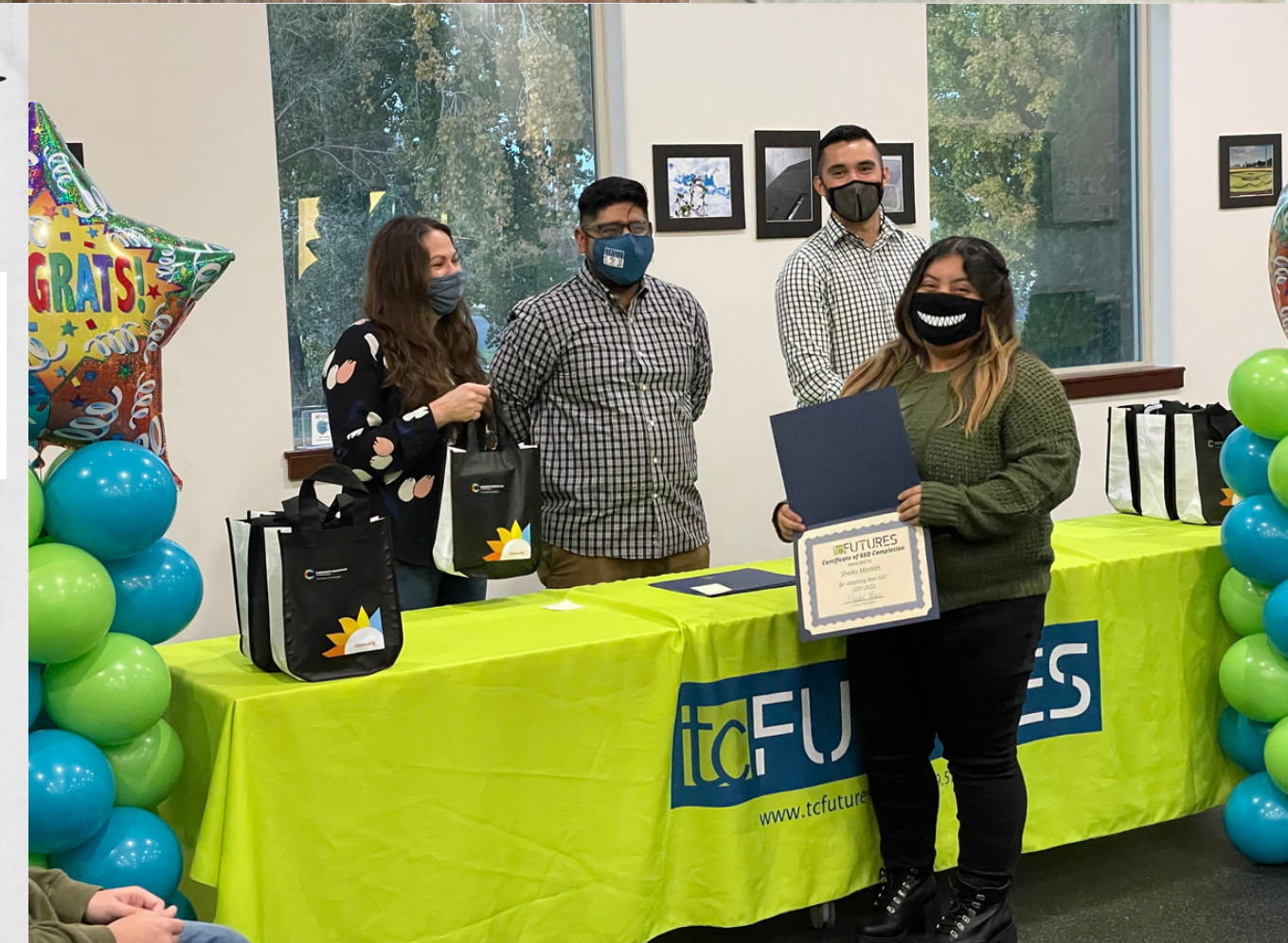
- Expand community reach and visibility within the community.
- Be responsive to basic needs for the health of the well-being of youth and young adults in the community.
- Reduce year-over-year dropout rates.
- Decrease youth and youth-adult unemployment rates.
- Increase participation and completion of meaningful credentials, such as but not limited to General Education Development (GED), Certifications, and Degrees.

PY21 Performance

(July 1, 2021-June 30, 2022)

Open Doors/OSY Program

- Youth Enrolled: 580
- Youth Obtained GED: 63
- Co-enrolled in Both Programs: 78
- Total OSY Employed and/or Post Secondary Exits: 108
(100 Employed/8 Postsecondary Education)





How Can You Help?

- Create work experience/internship opportunities
- Inform us of entry-level positions
- Let us host a job fair for your organization
- Become a TC Futures Sponsor/donate goods
- Share your story with our customers- be a Mentor
- Share your ideas on how we can spread the word about our services
- Let our customers job shadow



Thank you!

Melanie Olson, TC Futures Director

Heather Woodruff, Program Operator

Cynthia N. Garcia, Youth Programs Manager/Equal Opportunity Officer



PY21 State Annual Monitoring Report

WIOA Programs	Findings	Disallowed Costs	Comments & Noted Practices
Out-of-School Youth Program Career Path Services			<p>The Employment Security Department's (ESD) Workforce Monitoring Unit conducted a virtual monitoring review of the Benton-Franklin Workforce Development Council (BFWDC) during the period of May 23, 2022-June 9, 2022. They evaluated internal controls and performed audit procedures on the employment and training activities of the BFWDC and our Workforce Innovation and Opportunity Act (WIOA) program subrecipient, Career Path Services (CPS). The State monitoring team reviewed the Out-of-School Youth participant files focusing on Eligibility, Supportive Services, Management Information Systems/Efforts to Outcomes entries and Data Element Validation. This year, Data Element Validation was added to the monitoring scope, which added an additional week to the monitoring. They determined the BFWDC complied with the requirements of WIOA and it regulations, federal rules and Washington State policies, as well as Data Element Validation requirements. In all areas reviewed, the BFWDC and our WIOA programs service provider, CPS, complied with federal, state and local requirements. There were no findings, questioned cost or disallowed costs identified.</p> <p>Noted Practices identified by State Monitors</p> <p>Quarterly Continuous Quality Improvement Monitoring: BFWDC staff conducts quarterly Continuous Quality Improvement (CQI) monitoring to help address issues early on and provide ongoing high caliber technical assistance throughout the year to their service provider. This is a great strategy and noted practice.</p> <p>One-on-One File Reviews: Benton-Franklin WDC staff have also provided one on one file reviews with the Disaster Recovery case managers to provide customized technical assistance and an interactive training environment.</p> <p>Q&A Spreadsheet: Benton-Franklin WDC staff maintain a Q/A spreadsheet for their service provider to use as a tool to reference back on all technical assistance guidance.</p>
10 Files Reviewed	0	0	
Definitions			
Finding: Any violation of law; regulation; grant agreement; contract agreement; cooperative agreement; state/local policy or Subrecipient Unit policies. Reporting of findings will depend on materiality of the finding. Findings include: (a) any item or combination of items that result in Disallowed Costs; (b) any item, combination of items, or process that poses a significant risk to the organization's control systems and ability to meet the requirements of federal and state grants and contracts.			
Disallowed Cost: Disallowed Costs include any expenses of WIOA or discretionary contract funds that are determined to be unallowable or unreasonable based upon federal, state law, regulations, policies, or other contract authorities.			
Noted Practices: Any approach to service delivery or a process that is identified as being a unique or effective approach that offers increased services to customers or greater efficiency and effectiveness in service delivery and administration.			



PY21 BFWDC Subrecipient Annual Monitoring Report

WIOA Programs & Service Provider	Findings	Disallowed Costs	Comments & Noted Practices
Out-of-School Youth Program Career Path Services			Throughout PY21, the Benton-Franklin Workforce Development Council (BFWDC) conducted quarterly monitoring reviews of our subrecipients, Career Path Services (CPS). CPS is the service provider for the Out-of-School Youth (OSY) Program. The monitoring team reviewed participant files focusing on COVID -19 Enrollment Exceptions, Eligibility, Objective Assessment, Individual Service Strategies, the 14 Youth Program Elements, Outcomes, Program Completion, Support Services, Case Notes, and Management Information Systems/Efforts to Outcomes entries. There were no findings or disallowed costs identified in the OSY program. There was one (1) questioned cost identified.
13 Files Reviewed	0	0	<p>Questioned Cost Identified: Documentation found in one (1) file did not establish participant status as legally entitled to work in the United states and the reason for using self-attestation. Subrecipient provided the BFWDC monitor documentation of case notes documenting the COVID-19 Enrollment Exception and the reason for using self-attestation as a last resort. Upon reviewing the documentation, the questioned cost was determined allowable.</p> <p>Effective Program Strategies and Noted Practices</p> <p>Social Media Recruitment Strategies - Recruitment flyers highlighting Welding, Construction, Commercial Driver License, Dental Assistants, and Flagger Certification opportunities have been a successful recruitment strategy.</p> <p>Organizational Changes- Hiring of Guest Resource Specialist (GRS) to expand basic career services and make referrals and promoting an Employment Specialist to Lead Practitioner to focus on engaging employers in youth programs has been an effective program strategy.</p> <p>GED Graduation Quarterly Events- In collaboration with ESD123 and other community partners, the Youth program celebrates youth obtaining their GED.</p> <p>Ready-to-Hire Tracking Tool - A tracking tool was created in Microsoft Teams for WIOA Program Operators to update once a month with ready-to-hire participants who have completed training, have a resume in hand, and are looking for employment. The Business Services team refers to this tool for qualified candidates when employment opportunities arise while conducting outreach to employers.</p> <p>Support Service Spending Plan - Ongoing low support service expenditures prompted the leadership to implement a Plan of Action to identify participants who had not received supportive services to ensure their needs were being met. Leadership had one-on-one conversations with employment specialists to help them identify the types of support services that might assist participants actively participating in youth activities.</p> <p>Benton-Franklin Work-Based Learning Best Practices Presentation: Due to the increasing number of Work Experience opportunities, the Youth program was invited to present at an ESD State Quarterly meeting the best practices for our area. At the presentation, Program Operator shared the local process for increasing work-experience opportunities for Youth and Young adults.</p>
Definitions			
Finding: Any violation of law; regulation; grant agreement; contract agreement; cooperative agreement; state/local policy or Subrecipient Unit policies. Reporting of findings will depend on materiality of the finding. Findings include: (a) any item or combination of items that result in Disallowed Costs; (b) any item, combination of items, or process that poses a significant risk to the organization's control systems and ability to meet the requirements of federal and state grants and contracts.			
Disallowed Cost: Disallowed Costs include any expenses of WIOA or discretionary contract funds that are determined to be unallowable or unreasonable based upon federal, state law, regulations, policies, or other contract authorities.			
Noted Practices: Any approach to service delivery or a process that is identified as being a unique or effective approach that offers increased services to customers or greater efficiency and effectiveness in service delivery and administration.			



Transforming the futures of youth and young adults through inclusive access to equitable and holistic services

August 2022

Total program (OSY/Open Door) enrollments: 283 (including carry-ins)

GED month-to-date: 9

GED YTD: 14

Co-enrollment month-to-date: 0

Co-enrollment YTD: 0

NOTE: Open Door numbers are now in alignment with the OSY program year.

Did you know?

- Open Doors serves customers beyond the GED. As a GED+ program, Open Doors continue working with the youth after the GED is earned if they prepare to enter the workforce.
- TC Futures has a dedicated GED tutor who can work with customers one-on-one or in a group setting.
- TC Futures provides financial literacy workshops to customers ages 16-24.
- HAPO presents monthly workshops with topics ranging from budgeting to improving credit scores.

Customer Profile

A person aged out of Open Doors before completing his GED was co-enrolled with the OSY Program. He was homeless and about to be a father. He was losing hope until he reached out to his OSY Case Manager for help. The customer and his girlfriend have been couch-surfing and living in his vehicle. The OSY Program provided him with a Work Experience opportunity at Novus Glass. With his income, he paid for a hotel room to get him and his pregnant girlfriend out of the heat. Through teamwork, he was able to resolve his housing issue. He was referred to Community Action Committee and The Housing Resource Center, where he secured an apartment subsidy. He could not move in immediately. Through teamwork at TC Futures, he was provided emergency housing to keep him housed until his apartment was available. These funds came directly from TC Futures and were provided immediately. His Work Experience concluded, and Novus Glass was so impressed by this person that they offered him a full-time, permanent job paying \$17.50/hr. He continues to work on his GED, and with self-sufficient wages, he will be able to pay for his rent when his subsidy ends.

Community and Hiring Events

- TC Futures attended the Compass Community Resources Fair at Volunteer Park in Pasco. Community Resource Fair consisted of about 30 community partners and vendors.
- TC Futures participated in the Back-to-School Bash school supply distribution and community resource fair at the HAPO Center in Pasco. This event featured 45 community partners and vendors.
- Staff presented to the Three Rivers Soroptimist Chapter. They would like to partner with TC Futures and provide philanthropic services to Youth in need.

- Staff partnered with Juvenile Justice Center (JJC) to host Career Readiness Series for youth in JJC detention. This was a three-part series: Resume Building and Interview Technique workshop, Employer Roundtable and Career Fair.
- TC Futures hosted a hiring event for Lamb Weston in partnership with the WorkSource Columbia Basin/TC Futures Businesses Services team. This was a one-day hiring event, hiring entry-level production workers and technical positions. One hundred one job seekers attended the event, 92 applied, 33 were hired on the spot, and 15 more candidates are under review for potential hire offers. Representatives from Lamb Weston were very pleased with the event, venue, and assistance from TC Futures and WorkSource teams.

Center Updates

- Staff is working on implementing a new sign-in system that is intuitive and electronic. Soon youth customers will be able to sign in and out of TC Futures electronically and provide brief feedback on whether they were assisted appropriately during their visit.

A year in reflection

TC Futures has experienced tremendous growth over the past year. We now have a team of 13 highly motivated, passionate personnel. In addition, we increased our footprint by adding a new suite of offices. The number of customers we serve continues to grow. We have added individual and group tutoring and workshops and doubled our capacity for GED testing. There have been several personnel adjustments made to meet our growing needs.

- Marla McMackin was promoted to Lead and served as our liaison to the Business Service Team at WorkSource. As a result, we have hosted several job fairs at TC Futures, with positive results for TC Futures and WorkSource customers.
- Matthew Russel has moved into the position of Employment Practitioner, taking on a caseload to contribute to the overall work of the OSY Program.
- Customer Service Specialist is a new position. This was created to support the demands of operating a facility with two sites and allow the new TC Futures Specialist to concentrate on her duties relating to Open Doors and management of information systems. Gabriella Clark, the Customer Service Specialist, is responsible for ensuring the facilities and inventory are maintained while engaging with visitors to ensure their needs are met while they are here. Amy Baxter, the TC Futures Specialist, maintains the software for GED Testing and GED Prep and administrative support for the Open Doors contract.
- Housing Support-Augie Gonzales is responsible for the Housing Support contract and his Open Doors Case Management duties.
- Josh Guajardo has left the team. However, he has taken a position with the Community Health Plan of Washington, which allows him to continue their support of TC Futures.

TC Futures has seen much more community exposure by attending numerous events and giving presentations at many committees and community meetings. Partnerships with other organizations to support our youth are in the works.

TC Futures is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay Service: 711

August 2022

PY22 Out of School Youth (OSY) Program Performance Summary (Cumulative) (Total Contract Amount \$668,455)			
Program Expenditures	YTD Spent	YTD Target	% Target Spent
As of August 31st, 2022	\$92,746.27	\$111,409.00	83.25%
Enrollments	Actual Outcomes	Monthly to Date Target	Annual Target
Total Enrollments	108	100	197
Exits			
Total Employed Exits	9	15	111
Total Post-Secondary Exits	0	0	6
Total Entered Advanced Training	0	N/A	N/A
Total Registered Apprenticeship Exits	0	N/A	N/A
Placement Rate	90%	85%	85%
Median Wage	\$17.32	\$16.00	\$16.00
Services			
Individual Training Account (ITA)	6	3	20
On-the-Job Training (OJT)	0	0	4
Work Experience (WEX)	1	6	35
Pre-Apprenticeships	0	N/A	N/A
Credentials Earned	1	N/A	N/A
Dropout Recovery Services			
General Equivalency Diploma (32 in Progress)	5	4	30

The strategies listed below were implemented to keep performance outcomes on track.

Outreach: Staff connected with Lamb Weston, United States Department of Agriculture (USDA), Loves, Gale Rew Construction, Horn Rapids Golf Course, Rewster's Bar and Grill, Novus Glass, Pet Medical Center, and Bylee's Natural Pet Food and Supplies, to discuss staffing needs, hiring events and potential Paid Internship and On the Job Training placements.

- Staff attended the Compass Community Resources Fair at Volunteer Park. This event consisted of about 30 community partners and vendors.
- Staff attended the Back-to-School Bash school supply distribution and community resource fair at the HAPO Center. This event featured 45 community partners and vendors, welcoming students of all ages and their families to collect school supplies and participate in the local community fair featuring 45 vendors and community partners.

Strategic Partnerships:

- Staff partnered with the Mobility Access Task Force and the Human Services Transportation Project (HSTP) Committee to make Benton Franklin Transit more accessible and equitable in our communities. Recent success out of these committees is the permanency of the Youth Ride Free program.
- Staff partnered with the Juvenile Justice Center (JJC) to host a Career Readiness Series for youth in JJC detention. This was a three-part series: *Resume Building and Interview Technique workshop*, *Employer Roundtable* and *Career Fair*. Vendors included: TC Futures, Catholic Family Charities, LiUNA Laborers Union, IBEW Electricians Union, ProTrain, Stevens Media Group, Columbia Basin College, and Oxarc. Each vendor had its own table to interact with youth about careers in the trades, occupational skills certifications, work readiness, community resources, and post-secondary schooling options.

Hiring Events:

- TC Futures hosted, in partnership with the WSCB/TC Futures Businesses Services Team, a hiring event for Lamb Weston. This was a one-day hiring event, hiring entry-level production workers and technical positions. 101 job seekers attended the event, 92 applied, 33 were hired on the spot, and 15 more candidates are under review for potential hire offers.