



Benton Franklin Workforce Development Council (BFWDC)

QUARTERLY BOARD OF DIRECTORS MEETING

Tuesday, October 31, 2023, 4:00 p.m.

Location: WorkSource Columbia Basin (815 N. Kellogg, Ste. D, Kennewick, WA 99336); Room 8/Zoom

Please note that this meeting is recorded for record-keeping and quality-assurance purposes.

**Camera must be on for attendance to be recorded. **

Promoting a prosperous community by providing a progressive workforce system

AGENDA

- I. **Call to Order & Welcome** – Todd Samuel
 - a. Board Member Introductions
 - b. Visitor Welcome
 - a. Cami Eakins – Career Path Services
 - c. Public Comment

- II. **Consent Agenda (Needs a Vote)**
 - a. Approval of Board Minutes
 - o To approve the July 25, 2023, Quarterly Board Meeting Minutes as presented
 - b. Finance Reports
 - o To adopt the BFWDC Finance Reports as submitted for the period ending August 2023
 - o Motion to approve Program Year 2022 Internal Revenue Service Form 990
 - o Motion to approve the BFWDC Program Year 2023 Revised Operating Budget
 - c. Program
 - o Program Year 2023 Subrecipient Monitoring Schedule
 - d. New Board of Directors Member
 - o Motion to nominate a new Board of Directors member, Representing Government: John Dickson
 - o Motion to nominate a new Board of Directors member, Representing Business: Jason Jansky
 - e. Operations
 - o Motion to approve Occupations in Demand (OID) Committee Recommendations
 - o Motion to approve Policy #2023-05: State & Federal EcSA Above 200% FPL
 - o Motion to approve Policy#2023-06: Incumbent Worker Training Policy
 - o Motion to approve BFWDC Bylaw Revision

- III. **BFWDC Board of Directors Officer Elections** – (Needs a vote) Full Board

- IV. **WorkSource Columbia Basin Business Customer Spotlight**
 - o Crystal Bright & Michelle Bishop-Gardner introduce Maria

- V. **Regional Economy Presentation** – Ajsa Suljic

- VI. **CEO Presentation** – Tiffany Alviso

- VII. **Board Portal Technology** – Tiffany Alviso/Cyndelle Howell

- VIII. **Member Updates & Business Engagement** – All Board and Ex-Officio Members

- IX. **Quarterly Board Meeting** – Tuesday, January 30, 2024, at 4:00 p.m. WSCB Room 8/Zoom Hybrid

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.

The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 711

X. Adjournment

Attachments:

1. 2023.07.25 Quarterly Board Meeting Minutes
2. 2023.08 Finance Reports
3. BFWDC Program Year 2023 Revised Operating Budget
4. Program Year 2022 Internal Revenue Service Form 990
5. Program Year 2023 Subrecipient Monitoring Schedule
6. 2023.06 ESD Quarterly Performance Letter
7. J. Dickson Elective Board Member Biography
8. J. Jansky Elective Board Member Biography
9. Occupations in Demand Recommendation List
10. Policy #2023-05: State & Federal EcSA Above 200% FPL
11. Policy #2023-06: Incumbent Worker Training Policy
12. 2023 BFWDC Bylaws
13. 2023.10 Board Elections Memo
14. 2023.09 Youth Committee Quarterly Report
15. 2023.09 AEL Committee Quarterly Board Report (AD DW RR NDWG)
16. 2023.09 AEL Committee Quarterly Board Report (State and Federal EcSA)
17. PY22 Annual Monitoring Summary – Ad, DW, RR, NDWG
18. PY22 Annual Monitoring Summary - EcSA
19. PY22 Annual Monitoring Summary - Youth
20. 2023.07 TC Futures Report
21. 2023.08 TC Futures Report
22. 2023.09 TC Futures Report
23. 2023.07 WorkSource Operator Monthly Report
24. 2023.08 WorkSource Operator Monthly Report
25. 2023.09 WorkSource Operator Monthly Report

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