



Benton Franklin Workforce Development Council (BFWDC)

QUARTERLY BOARD OF DIRECTORS MEETING

Tuesday, July 25th, 2023, 4:00 p.m.

Location: WorkSource Columbia Basin (815 N. Kellogg, Ste. D, Kennewick, WA 99336); Room 8/Zoom

Please note – This meeting is being recorded for record-keeping and quality assurance purposes.

Camera must be on for attendance to be recorded

Promoting a prosperous community by providing a progressive workforce system

AGENDA

- I. **Call to Order & Welcome** – Todd Samuel
 - a. Board Member introductions and Ice Breaker
 - b. Visitor Welcome
 - c. Public Comment

- II. **Board Member Recognition**

- III. **Consent Agenda (Needs a Vote)**
 - a. Approval of Board Minutes
 - o To approve the April 25th, Quarterly Board Meeting Minutes as presented.
 - b. Finance Reports
 - o To adopt the BFWDC Finance Reports as submitted for the period ending May 2023.
 - c. Program Year (PY) 2023 Budget
 - o To adopt the PY23 BFWDC Budget as submitted.
 - d. Title 1-B WIOA Award
 - o Motion to award PY23 WIOA Youth Contract to Career Path Services in the amount of \$628,933.
 - o Motion to award PY23 WIOA Adult Contract to Career Path Services in the amount of \$481,791, with a Quarter One Cap not to exceed \$118,629.
 - o Motion to award PY23 WIOA Dislocated Worker Contract to Career Path Services in the amount of \$623,100, with a Quarter One Cap not to exceed \$145,971.
 - o Motion to award PY23 One-Stop Contract to Benton-Franklin Workforce Consortium in the amount of \$160,000.
 - b. Program Funding
 - o Motion to Approve Sole Source Procurement to award PY23 State Economic Security for All (EcSA) funds to Career Path Services (CPS) in the amount of \$496,303 to continue implementation of the local State EcSA Program for July 1, 2023, through June 30, 2024, Effective July 1, 2023.
 - o Motion to award the Federal EcSA Subrecipient Contractor, Career Path Services, Round 4 funds in the amount of \$170,020, increasing the total to \$468,773, with a new contract expiration date of 3/31/25, Effective June 1, 2023.

- IV. **CEO Presentation**

- V. **BFWDC Board Business & Announcements – Tiffany Alviso**
 - a. Motion to nominate a new Board of Directors member (Needs a vote)
 - o Representing Business: Sonny Virakpanyou
 - b. BFWDC Bylaw adjustments

- VI. **WorkSource Columbia Basin Business Customer Spotlight** – Crystal Bright introducing Martha Vera-Acevedo

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VII. **Member Updates & Business Engagement** – All Board and Ex-Officio Members

VIII. **Quarterly Board Meeting** – Tuesday, October 31st, 2023, at 4:00 p.m. WSCB Room 8/Zoom Hybrid

IX. **Adjournment**

Attachments:

1. 2023.04.25 Quarterly Board Meeting Minutes
2. 2023.05 Finance Reports
3. PY23 Budget
4. PY23 WIOA Contracts Memorandum
5. PY23 OSO Contract Memorandum
6. Sole Source Procurement Memo – PY23 State EcSA
7. Federal EcSA Round 4 Contract Modification Memo
8. 2023.06 ESD Quarterly Performance Letter
9. Sonny V. Elective Board Member Biography
10. 2023.07 Youth Committee Quarterly Report
11. 2023.07 AEL Committee Quarterly Board Report (AD DW RR NDWG)
12. 2023.07 AEL Committee Quarterly Board Report (OHDC, CDBG, EcSA)
13. 2023.04 Liaison Report
14. 2023.05 Liaison Report
15. 2023.06 Liaison Report
16. 2023.04 TC Futures Report
17. 2023.05 TC Futures Report
18. 2023.06 TC Futures Report
19. 2023.04 WorkSource Operator Monthly Report
20. 2023.05 WorkSource Operator Monthly Report
21. 2023.06 WorkSource Operator Monthly Report

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