

Benton–Franklin Workforce Development Council (BFWDC)

EXECUTIVE COMMITTEE MEETING

Tuesday, June 24, 2025, 4:00 p.m.

Location: WorkSource Columbia Basin 815 N. Kellogg Street Suite D., Room 9, Kennewick, WA 99336 |

Zoom Link: <https://bf-wdc-org.zoom.us/j/82150413291?pwd=rgJX2bJltC9tvex9gVeM4RyclX4vBm.1>

Meeting ID: 821 5041 3291 | **Passcode:** 753458

Members: Benton County Commissioner Will McKay, Franklin County Commissioner Clint Didier, Board Chair Todd Samuel, Vice Chair Adolfo de Leon, Treasurer Amanda Jones, Secretary Lynn Ramos-Braswell, At-Large Benton County Megan McCary, At-Large Franklin County Andrew Cook

Please note that this meeting is recorded for record-keeping and quality-assurance purposes.

Agenda

- I. Call to Order & Welcome – Todd Samuel
 - a. Board Member/BFWDC Staff Roll Call & Excused Absences – Raul Ochoa
 - b. Visitor Welcome & Public Comment – Todd Samuel
- II. Approval of Board Minutes (**Needs A Vote**)
 - a. To Approve May 27, 2025, Executive Committee Meeting Minutes
- III. Motion to Approve PY25 WIOA Contracts amounts to Career Path Services, effective July 1st, 2025, to June 30th, 2026. (**Needs a vote**) – Cynthia N. Garcia
 - to award PY25 WIOA Youth Contract to Career Path Services in the estimated amount of \$541,693.
 - to award PY25 WIOA Adult Contract to Career Path Services in the estimated amount of \$588,044.
 - to award PY25 WIOA Dislocated Worker Contract to Career Path Services in the estimated amount of \$648,296.
- IV. Motion to Approve PY25 State EcSA Services Contract via Sole Source, in the estimated amount of \$278,300 to Career Path Services, effective July 1st, 2025, to June 30th, 2026. (**Needs a vote**) – Cynthia N. Garcia
- V. Executive Director Report – Cynthia N. Garcia
 - PY25 One Stop Operator Statement of Work Updates
 - PY25 WIOA Funding Reductions- Operational Choices and Service Impacts
- VI. Fiscal Director Report – DeAnn Bock
- VII. Workforce Program Updates – Jessie Cardwell

VIII. Adjournment

- a. Executive Committee Meeting – Tuesday, July 29, 2025, 3:00 p.m. Location: WorkSource Columbia Basin, Room 8 | Zoom Hybrid
- b. Board Meeting – Tuesday, July 29, 2025, at 4:00 p.m. Location: WorkSource Columbia Basin, Room 8 | Zoom Hybrid

Attachments:

1. 2025.05.27 Executive Committee Meeting Minutes
2. Finance Reports
3. 2025.05 WorkSource Operator Monthly Report
4. 2025.05 Program Performance Summaries
5. 2025.05 Dislocated Worker/Rapid Response Layoff Portfolio
6. 2025.05 TC Futures Report