

Benton–Franklin Workforce Development Council (BFWDC)

EXECUTIVE COMMITTEE MEETING

Tuesday, July 29, 2025, 4:00 p.m.

Location: WorkSource Columbia Basin 815 N. Kellogg Street Suite D., Room 8, Kennewick, WA 99336 |

Zoom Link:

<https://bf-wdc-org.zoom.us/j/8520175657?pwd=cjZualNQeGNwYjBrVWVDRWI0eDVUQT09&omn=88651104707>

Meeting ID: 852 017 5657 | **Passcode:** 576057

Members: Benton County Commissioner Will McKay, Franklin County Commissioner Clint Didier, Board Chair Todd Samuel, Vice Chair Adolfo de Leon, Treasurer Amanda Jones, Secretary Lynn Ramos-Braswell, At-Large Benton County Megan McCary, At-Large Franklin County Andrew Cook

Please note that this meeting is recorded for record-keeping and quality-assurance purposes.

Agenda

- I. Call to Order & Welcome – Todd Samuel
 - a. Board Member/BFWDC Staff Roll Call & Excused Absences – Raul Ochoa
 - b. Visitor Welcome & Public Comment – Todd Samuel
- II. Approval of Board Minutes (**Needs A Vote**)
 - a. To Approve June 24, 2025, Executive Committee Meeting Minutes
- III. Motion to Approve PY25 State EcSA Community Reinvestment Funds Contract via Sole Source, in the estimated amount of \$373,140 to Career Path Services, effective July 1st, 2025, to June 30th, 2027. (**Needs a vote**) – Cynthia N. Garcia
- IV. Fiscal Director Report – DeAnn Bock
 - a. Motion to Approve PY25 Fiscal Budget (**Needs a vote**)
- V. Executive Director Report – Cynthia N. Garcia
 - Follow up on 6/24/25 Executive Committee Items
 - BFWDC Workforce Needs Committee Charter (draft)
 - PY25 Monitoring Schedule
- VI. Workforce Program Updates – Jessie Cardwell
- VII. Adjournment
 - a. Executive Committee Meeting – Tuesday, Aug 26, 2025, 4:00 p.m. Location: WorkSource Columbia Basin, Room 9 | Zoom Hybrid
 - b. Board Meeting – Tuesday, October 28, 2025, at 4:00 p.m. Location: WorkSource Columbia Basin, Room 8 | Zoom Hybrid

Attachments:

1. 2025.06.27 Executive Committee Meeting Minutes
2. PY25 Community Reinvestment Fund Service Provider Memo
3. PY2025 Fiscal Budget
4. Finance Reports
5. BFWDC Workforce Needs Committee Charter (draft)
6. 2025.06 Program Performance Summaries
7. 2025.06 Dislocated Worker/Rapid Response Layoff Portfolio
8. 2025.06 WorkSource Operator Report
9. 2025.06 TC Futures/Youth Report
10. 2025 Monitoring Schedule